

Draycott Parish Council

The Parish Rooms
Elvaston Street
Draycott
Derby DE72 3PY

3 September 2026

To the Chairman and Members of Draycott and Church Wilne Parish Council

Dear Councillor

You are summoned to a meeting of Draycott Parish Council to be held on **WEDNESDAY 9 SEPTEMBER 2026 at 6.30pm**, in The Parish Rooms, Elvaston Street, Draycott

Yours sincerely

Sheena Butcher

Clerk to the Council

Public Speaking – a period of not more than 15 minutes will be made available for members of the public to comment on any matter to the Council prior to the start of the meeting

AGENDA

Part 1 – Non-Confidential Information

- 1) Apologies for absence
- 2) Variation of the order of business
- 3) Disclosable Pecuniary Interests / Declaration of Interest - To enable Members to declare the existence and nature of any Interests in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the meeting may be declared at the time
- 4) Dispensations - To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011
- 5) Minutes - to approve the Minutes of the Full Council meeting held on the 12 August 2026
- 6) To receive reports from
 - a) County Council
 - b) Borough Council
 - c) Parish Council
 - d) Police
- 7) Update on the progress from the minutes – the clerk / chairman to update on the progress of any outstanding items that do not require any further decisions
- 8) Chairman's report
- 9) Clerk's report –
- 10) Anti Social Behaviour in the Parish – to review any reports and determine any actions
- 11) To note any delegated actions taken by the clerk since the last meeting
 - a) Refused EBC's offer of 2 tonne of sand and sandbags as we still have last years stock
 - b) Instructed GES Ltd to conduct the EPC for the Parish Rooms (based on August's meeting approving the sale and delegating the awarding of the EPC work to the clerk)
- 12) To note any delegated planning decisions taken by the clerk since the last meeting
 - a) PA/
- 13) To consider any planning applications requiring a decision by the full council
 - a) PA/
- 14) To note any planning decisions taken by Erewash Borough Council since the last meeting

- a) PA/2026/0083 Coppice Park, Tudor Court, Gypsy Lane, Draycott – outbuilding for gardeners store and cycle store – APPROVED
- 15) Appeal for Planning application PA/1125/006 – Field north of 200 Hopwell Road for the creation of 3 hardstanding areas for the parking of caravans and vehicles associated with a proposed caravan site (the parish council previously determined no objection) As per standing orders, four councillors have requested to rescind the previous no objection decision and to write to the planning inspectorate requesting that Draycott and Church Wilne Parish Council wish to withdraw their representation previously made on this planning application -
- 16) Erewash Borough Council Core Strategy update
- 17) Erewash Youth Council Scheme – to determine any actions as a result of the presentation from Nathan Haywood regarding setting up Youth Councils in Erewash
- 18) Land around Bankfields Farm, off Derby Road proposed development – to discuss any updates
- 19) To review and determine any actions required on Parish Council owned areas including grant funding where appropriate:
 - a) Cemetery –
 - i) the annual headstone testing was completed by Cllrs Steve Flint, Steve Wakefield and the clerk. 12 headstones were deemed as P2 which is passed, the headstone rocks but the rods are in place. Letters were sent to 7 owners, the other 5 owners are not contactable. 6 plots deemed P1 (fail) and P2 last year have now been fixed.
 - ii) To note that Draycott Cemetery achieved Silver status in the Cemetery of the Year awards
 - b) Draycott Playing Fields – to note the report from the clerk as a response from a member of the public to install parkour equipment and determine any actions
 - c) Draycott Football Pavillion – to note that the football goalposts were put up by Paul Gyll and first line marking by Fox Landscaping took place on Tuesday 25 August
 - d) Parish Rooms
 - i) to review the market appraisals of the Parish Rooms and determine any actions
 - ii) to review the closed market offer and proposal for the parish rooms and determine any actions
 - iii) to note that the EPC for the Parish Rooms was completed by GES Ltd on 2 September 2026
 - e) Public toilets –
 - f) Draycott Millennium Green recreational area – to note that an outdoor yoga session was held on 2 September
 - g) St Chads – to note that Derbyshire Wildlife Trust on behalf of Derbyshire County Council re-surveyed St Chads LNR to ensure it still meets the designation of a Nature Reserve on 26 August 2026
 - h) Leisure Green –
 - i) Table Tennis Club updates on future plans
 - ii) Scout Hall
 - (1) Determine a councillor (or more) to assist with the management of the hall and be a back up when the clerk is on leave
 - (2) Update on the surrender of the lease
 - (3) Determine and agree any costs to purchase kitchen equipment and table and chairs
 - (4) Approve a 3rd party hire agreement form and terms and conditions to the booking with deposits
 - (5) Approve who can hire, parties etc (not currently allowed) and the latest time for hiring in the evening
 - (6) Approve the cost per hour to hire
 - (7) Determine how the bookings are captured and who has access to the bookings
 - (8) Advertising of the availability of the hall

- (9) Name of the building and signage
- (10) Cleaning of the hall
- iii) MUGA -
- iv) Trees behind the MUGA –
- v) Youth Shelter removal – to note that this has been booked in with Paul Gyll to remove and dispose of the Youth Shelter week commencing 14 September.
- i) SID / Community Speedwatch –
- 20) Grant Requests - To RESOLVE a decision for any community grant requests received
- 21) Grants applied for –
- 22) Renewal of Leases – to determine any actions to progress the lease renewals for;
 - a) Land under the Army Cadets
- 23) Training – to determine training requirements for all councillors and the clerk including Councillor Essentials
- 24) EBC owned assets looked after by DVF / DIB – to discuss any updates from EBC
- 25) Remembrance Sunday – to review the plans and determine any further actions
- 26) Christmas Tree and Lights – to review and approve the quotes submitted
- 27) Fixed Assets
 - a) To note that the clerk took pictures of every fixed asset owned by the council week commencing 24 August 2026 and will do this on an annual basis going forward
 - b) To approve the Fixed Asset Valuation Policy
 - c) To approve the revised amounts for fixed assets as of 31 March 2026 and determine that this figure will be used for the restatement of the Fixed Asset amount on the AGAR for 2025-26 based on the adopted policy
- 28) Insurance, to confirm that the Council are in a 3 year tie in with Clear Council's insurance, the revised fixed asset register amount for insurance purposes has been approved and will be used to ensure that the policy renewal uses these new amounts. The council will also insure the contents in the Scout Hall for the first time as they anticipate taking over the management of this from 30th September (to be confirmed)
- 29) Finance –
 - a) External Audit
 - i) To note the conclusion of audit from PFK Littlejohn which was received on 14 August 2028 and uploaded onto the website and displayed on our noticeboard.
 - ii) To note the except for matter raised regarding fixed asset valuation and confirm that the Council has adopted the new policy, removed the VAT element from the fixed asset register and fully listed ALL assets over £200. The council will re-state the fixed asset amount in 2026-27 for the prior year as directed by PFK Littlejohn
 - b) To note the national pay award at 3.3% for the clerk backdated from 1st April 2026, the backpay has been calculated and paid in September wages
 - c) To note Accounts for payment and receipts since the last meeting – to APPROVE the payments and receipts schedule
 - d) Financial Statement and Bank Reconciliation – to RESOLVE to note both statements as correct
 - e) Budget 2027-28 – to consider future projects and associated costs for next years budget
 - f) Fixed Asset Register changes – to determine any changes to the fixed asset register (additions or disposals)
 - i) Youth Shelter at the Leisure Green – approved for disposal (no proceeds) insurance and AGAR amount to zero
- 30) Clerks contract – to determine any changes in the clerks contract including working hours
- 31) Items for the next meeting
- 32) Date and time of the next meeting