

Draycott Parish Council

The Parish Rooms  
Elvaston Street  
Draycott  
Derby DE72 3PY

2 September 2025

To the Chairman and Members of Draycott and Church Wilne Parish Council

Dear Councillor

You are summoned to a meeting of Draycott Parish Council to be held on **WEDNESDAY 10 SEPTEMBER 2025** at **6.30pm**, in The Parish Rooms, Elvaston Street, Draycott

Yours sincerely

*Sheena Butcher*

Clerk to the Council

Public Speaking – a period of not more than 15 minutes will be made available for members of the public to comment on any matter to the Council prior to the start of the meeting

## **AGENDA**

### **Part 1 – Non-Confidential Information**

- 1) Apologies for absence
- 2) Variation of the order of business
- 3) Disclosable Pecuniary Interests / Declaration of Interest - To enable Members to declare the existence and nature of any Interests in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the meeting may be declared at the time
- 4) Dispensations - To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011
- 5) Minutes - to approve the Minutes of the Full Council meeting held on the 8<sup>th</sup> July 2025
- 6) To receive reports from
  - a) County Council
  - b) Borough Council
  - c) Parish Council
  - d) Police
- 7) Update on the progress from the minutes – the clerk / chairman to update on the progress of any outstanding items that do not require any further decisions
- 8) Chairman's report
- 9) Clerk's report –
- 10) Anti Social Behaviour in the Parish – to review any reports and determine any actions
- 11) To note any delegated actions taken by the clerk since the last meeting
  - a) Purchase and installation of CCTV on Draycott Playing Fields
  - b) Instruction for the Football Pavilion Roof repairs (15 roof tiles replaced and 2 roof tile vents)
  - c) Replacement of the main door to the football pavilion
- 12) To note any delegated planning decisions taken by the clerk since the last meeting
  - a) ERE/0625/0062, Hall Farm, Derwent Street, Erection of detached bungalow with attached garage– No objections but with the note to defer to EBC regarding the building on greenbelt
  - b) ERE/0725/0015, 21 Milner Ave, construction of a 2 storey side extension – No objections
- 13) To consider any planning applications requiring a decision by the full council

- 14) To note any planning decisions taken by Erewash Borough Council since the last meeting
  - a) ERE/0625/0062, Hall Farm, Derwent Street, Erection of detached bungalow with attached garage – Approved
  - b) ERE/0525/0008. 66 Walter Street, Erection of 2 storey side extension and canopy – Approved
- 15) Erewash Borough Council Core Strategy Amendments Consultation, to discuss any updates and actions required of the parish council
- 16) To review and determine any actions required on Parish Council owned areas including grant funding where appropriate:
  - a) Draycott Playing Fields –
    - i) To note the installation of CCTV equipment for the play area / playing fields sited on the Football Pavilion purchased by the council as no grants were available
    - ii) To note the completion of the play area refurbishment and that the signs have been installed at both ends of the play area
    - iii) To note that the fence repair work along the Hopwell Road side of the playing fields
    - iv) To note the receipt of the Annual Play Inspection Report conducted by Morral Play Services and actions taken by the clerk
  - b) Parish Rooms -
  - c) Public toilets –
  - d) Draycott Millennium Green - to note the signs have been installed at both ends of the Draycott Millennium Green on the gates
  - e) St Chads –
    - i) to note the patch repair fixes to the pot holes in the car park
  - f) Leisure Green
  - g) SID / Community Speedwatch – to note that the SID on Hopwell Road was changed to Solar Powered on 23<sup>rd</sup> July 2025
- 17) Insurance
  - a) To determine to review and award the insurance policy from quotes obtained by the clerk based on the current asset register amounts which have been approved
- 18) Grant Requests - To RESOLVE a decision for any community grant requests received
- 19) Renewal of Leases – to determine any actions to progress the lease renewals for;
  - a) Land under the Army Cadets
  - b) Scout Hall
- 20) Defibrillators – to note that EBC have agreed the licence for the Parish Council to change a panel in the bus shelter on Derby Road near Lime Grove and install a defibrillator. We are still fundraising for the costs and waiting for a decision from The Rotary Club of Church Wilne
- 21) Remembrance Sunday Service – to determine to run the event and any actions required
- 22) Policies and procedures – to approve the updates to the following;
  - a) IT and Internet Policy
  - b) CCTV Policy and Procedures
  - c) CCTV – Data Impact Assessment for the Playing Fields
  - d) GDPR Security Compliance Checklist – all councillors to review and sign the checklist
  - e) To note the advice note sent from SLCC regarding terrorism (Protection of Premises) Act 2025 for events in Draycott and to determine to share the document with local organisations
- 23) Finance –
  - a) To note Accounts for payment and receipts since the last meeting – to APPROVE the payments and receipts schedule
  - b) Financial Statement and Bank Reconciliation – to RESOLVE to note both statements as correct
- 24) Items for the next meeting
- 25) Date and time of the next meeting