DRAYCOTT PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11th September 2024 at 6.30pm in The Parish Rooms, Elvaston Street, Draycott

Present - Chairman R Brown –, Councillors – J Fletcher, B Rogerson, T Scott, D Dundas, S Wakefield, T Hickton and W Brown
Police – No
County Council – No
Members of the Public – 1
Minutes recorded by - Sheena Butcher

Public Speaking – A member of the public requested an update on the raised beds works which will now start in October. Concerns were raised about the vandalism to the raised beds (damage to plants and shrubs and the amount of broken bottles and empty alcohol bottles tossed in the beds) The Council thanked the two volunteers for their hard work that they put into the raised beds for the benefit of the village.

93/24 Apologies were received and accepted for Cllr M Wilson, S Flint and V Clare and County Councillor Robert Parkinson
94/24 Variation of order of business - None
95/24 Disclosable Pecuniary Interests / Declaration of Interests – none
96/24 Dispensations – none
97/24 Minutes - the minutes of the meeting of the Parish Council on 28th August 2024 were approved to be a true and accurate record of the meeting and were signed accordingly by the Chairman
98/24 To receive reports from

a. County Councillor Robert Parkinson - nothing to report this month
b. Borough Council – no report this month
c. Parish Council – none
d. Police

Crime Report August: Draycott

35 recorded incidents resulting in 14 recorded crimes, 8 non-crime incidents.

4 - Criminal Damage
2 – Stalking/Harassment
Incidents of note:
ASB
3x Cleveland Avenue, youths and drug use
1x Garfield Avenue, youths on someone's shed roof.
4x Derby Road, Youths banging on doors.
1x Hopwell Road, Youths drinking on park.
Driving offences
1x Dangerous driving, Gypsy Lane
Notes from PCSO and PC
Apologies for not having the July report, due to the move with PCSO Tom Coggins, I wasn't aware of the reports he had done for you.

There has been quite a large amount of police presence in the area over the last couple of months and this is due to the increase in incidents we had over the summer. However, we have worked extremely hard with our team and partner agencies to get these calls down and believe there has been an improvement in the amount of ASB incidents that have been reported to us. We held a community catch up at the very start of this month and I am pleased to say it was extremely successful and all the reports and concerns raised to us have meant we are able to piece a few more things together and keep those problems at bay. As the schools are back now, we hope that everyone enjoyed their summer and hope the incidents remain low going forward. Some of you may also be aware that a closure order was placed on an address on Cleveland Avenue due to several ASB reports made to us

99/24 Update on the progress from the minutes – no outstanding actions
100/24 Chairmans Report
Over the school summer holidays there has been a slight rise in anti-social behaviour around the village and some petty vandalism but maybe not as bad as it might have been. Our new PCSO Gemma has been a great support and has made frequent visits to the village on request to quell some of the incidents as they come to attention. Gemma has now identified particular areas of the village which are of concern and she is working with residents and the housing association to try to help.

Work has got under way on the teen area and most of the site has been levelled and prepared for re-seeding to grass. The discovery of large amounts of waste materials under the mounds hampered progress but a solution was found but unfortunately, as a result not all the mounds have been able to be flattened. Gates have been purchased for this site and for several of the entrances to Millennium Green, some of which have now been installed. Plans for the procurement and installation of facilities into the teen area can now start, this being a potentially longer-term project.

The old kitchen of the sports pavilion has now been removed and replaced with the one provided by Howdens following a grant request by Sandiacre Town Football Club. This offers a significant improvement on the previous rather tired one and includes good, modern cooking facilities and a large fridge/freezer. We must not overlook the time and effort provided by Lee Broderick from LMB Property Services and Darren Smith from Wired4U Electrical Solutions & Home Improvements in fitting and wiring up the new kitchen as they stood-in for two volunteers who were unable to honour their commitments and thanks to Lee's family for helping with the finishing work and cleaning of the pavilion. Their efforts are greatly appreciated and they will hopefully benefit from some advertising space that they will get from STFC. Plans are under way to re-decorate the changing rooms with the offer of support from Severn Trent making for a major revamp of this facility. The football pitch has also been enlarged to fall within the specified range and make for a more realistic game.

After many hours of hard work and frustration Sheena has finally managed to secure the lease of the public conveniences from Erewash BC. We have already changed the locks, fitted hoses and non-return valves to certain pipes and are making strides to improve the overall appearance and hygiene.

Topple tests have been carried-out on headstones at the cemetery and tree work has continued in the area to keep the site safe for visitors.

A survey of St Chad's water has been carried out by the Environment Agency who, as we expected for this time of the year found evidence of blue/green algae but we await the full report of their findings.

Speedwatch has continued with a low rate of offending on all occasions. Sadly, I suspect this is largely because motorists are seeing the signs and are slowing down rather than being generally more careful and considerate. Following requests from the police and parents we have undertaken them outside the school at both pick-up and drop-off times, the headteacher being very grateful for our efforts.

Representations have been made to National Grid about the proposed installation of power lines at the western extreme of the parish. We must keep a keen eye on how things progress and be alert to any concerns. It appears that there are many residents who still seem to be oblivious to the plans despite all the publicity.

It was with sadness that we heard of the death of Chris Wheatley who had served as a councillor for several years but who resigned for health reasons. His cremation was held at Aston on Trent on Wednesday 28th August. He leaves his wife of many years and a loving family.

Thanks again to all those who have stepped forward both on the council and the wider public. The village continues to look bright and cheerful thanks to the continuing efforts of the Dibbers and the reputation grows as the family events continue. Good luck to the new businesses, I hope they go from strength to strength.

101/24 Clerks Report

Work other than the normal since the last meeting has included the Kitchen at the Football Pavilion, Phase 1 of the Teen Area and the leases. A teams meeting is scheduled with EMH and the Police to discuss working together on ASB and the use of the Parish Office to host resident meetings. The clerk received a complaint regarding overhanging / leaning branches onto the Table Tennis Club. Quotes have been obtained for cutting back a number of trees within the Leisure Green

102/24 Anti-Social Behaviour in the Parish – it was RESOLVED that the clerk would offer the use of the Parish Meeting Room as a safe space for residents to talk to the police / East Midlands Housing on a regular basis

103/24 Delegated actions taken by the clerk since the last meeting

a. A letter was sent to East Midlands Homes asking for their response to the Anti Social Behaviour of some of their tenants and what actions they take as part of their duty of care.

104/24 Delegated planning decisions taken by the clerk since the last meeting - none

105/24 Planning applications to be considered by the council - none

106/24 Planning decisions taken by Erewash Borough Council since the last meeting:

a. ERE/0524/0040 – 61 Sawley Road – Demolish existing garage/ store and erect a single storey extension – APPROVED

b. ERE/0624/0038 – 12 Garfield Ave – proposed rear extension, roof over existing garage and other external alterations – APPROVED
c. ERE/0624/0056 – 40 Tudor Court – Construction of single storey side extension with balustrade, two storey porch with new gabled roof – APPROVED
d. ERE/0724/0050 – 54 Villa Street – Demolition of existing garage and erection of side extension – APPROVED
e. ERE/0724/009 – Draycott House Farm, Hopwell Road, Draycott – erection of building for storage of agricultural machinery, animal feeds with raised ground levels to side and front – REFUSED

107/24 Parish Council Insurance – It was RESOLVED to insure with Clear Councils for a one year period

108/24 Actions required on Parish Council owned areas including grant funding where appropriate.

a. The proposed action plan for all recreational areas owned by the council was discussed and it was RESOLVED that the lead councillors would inform the clerk of their priorities to help inform the budget for the next year
b. ROSPA Report actions – it was RESOLVED that the clerk will work through these with relevant people
c. Draycott Football Pavilion
    i. The kitchen has been installed, the cupboards need the locks fitting. STFC are arranging for the walls to be skimmed
    ii. Decorating – the changing rooms will be painted by Severn Trent volunteers in October. The kitchen will be decorated by Steve Flint in October
d. Parish Rooms signage – black text with yellow background. Delegated to the clerk to obtain further designs and circulate. Once feedback has been obtained, the clerk will raise the purchase order
e. Cemetery – the memorial headstone testing took place on Tuesday 7th August the clerk has updated the database
f. Public Toilets – the locks have been changed and keys distributed. The clerk is to contact the plumber to put a valve on the outside tap pipework. Cllr Tim Scott has been undertaking the weekly flushing and the clerk will cover whilst he is on leave
g. MUGA Floodlights – Cllrs Roger Brown and Steve Flint adjusted the floodlights to stop them shining in our neighbours windows
h. MUGA – request from a resident to remove the MUGA and seating area and turn this space into car parking – it was RESOLVED to leave the seating and MUGA in place – the police are in support of keeping this area and would support more facilities for the youths not less. These facilities are well used.
i. Leisure Green Trees – the clerk obtained quotes for the cutting back of a number of trees around the Leisure Green and removal of the shrubs / holly tree impinging on access for the Scouts into their outside space and the work awarded to Tom Richards Tree Services under the clerks delegated powers.
j. Teen Area

i. Phase 1 has been completed and the extra costs of 5.5k have been taken from the Parish Rooms and Pavilion reserves as per the council's agreement min ref 87/24. The clerk has completed the Annex B form for East Midlands Railway and applied for the second half of the grant towards the costs £1125
ii. Phase 2 – it was RESOLVED to further investigate examples locally, look at funding and obtain feedback from residents and ask the suppliers for local examples that have been installed

k. St Chads – Wescom Defence have offered to do a litter picking day. Cllr Jenny Fletcher will agree the date with Wescom. A resident has asked if we have a voluntary group who help with minor works around St Chads, the clerk explained that volunteers are covered on our Parish Council Insurance but if power tools were used, the individuals would have to be covered for liability insurance and hold the necessary Lantra (or equivalent) certificates – the clerk will respond to the resident asking if they would like to set up a group and explain the power tool situation

109/24 Grant Requests – none received

110/24 Community Speedwatch – Cllr Roger Brown updated that 5 sessions have been conducted over the past couple of months. Cllr Tom Hickton will take over the lead / management of CSW as the co-ordinator – Cllr Roger Brown will arrange to train Tom in this role

111/24 Christmas Lights – it was RESOLVED that the lights would be switched on from Saturday 30th November and the timer would be set from 7-9am and 4-10pm – switch on from 4pm onwards on the 30th November – switch off on Friday 3rd January 2025

112/24 Renewal of Leases – The clerk will arrange a meeting with the solicitor and Tim Scott, Steve Wakefield and Roger Brown to discuss the Scouts and Army Cadets comments on potential changes / understanding of terms

113/24 National Grid: the great grid upgrade from Chesterfield to Willington – it was RESOLVED that Cllr Steve Wakefield would be the lead councillor for this project. The deadline is coming up for stage 1 consultation and we would encourage all residents to feedback their views

114/24 Remembrance Sunday – it was RESOLVED that Cllr Diane Dundas would wear the Chairmans Badge of Office at the Service to represent the Parish Council as Cllr Roger Brown will be organising the marshals. The organisation will be the same as last year. A local paramedic has agreed to be the designated first aider. Rev'd Gary Dundas will conduct the service. DVF will be asked to marshall the event, Tom Hickton, Steve Wakefield will support. The clerk will order the wreaths and the poppies will be installed on the lamp posts by Cllrs Diane Dundas and Tim Scott

115/24 External Audit – it was NOTED that the external audit conducted by PFK LittleJohn was return as approved with no comments. The audit papers are available to view on the Parish Council website under the finance section for 2023-24

116/24 Finance

a. It was NOTED that Cllr Steve Wakefield undertook the quarterly bank reconciliation to cash book with no discrepancies (April – June 2024)
b. It was APPROVED to transfer funds from the PC to DMGT for the balance required to pay for the levelling and grass seed and installation of the new gates £3500 plus a further £5500 to be taken from the Parish Rooms / Pavilion reserves to pay for the extra costs for this project.
c. It was noted that the changes to the bank signatories for the Co Op have been actioned as has the PSDF
d. The council RESOLVED to approve the payments and receipts schedules paid since the last meeting

Payments:

Date	To Whom	Description	Total Cost	
07/08/2024	Screwfix	Invoice A18697487644 lifting handles for manhole	£	21.99
04/08/2024	Corona Energy Ltd	Invoice IN0002403267	£	26.27
04/08/2024	Corona Energy Ltd	Invoice IN0002403269	£	23.79
09/08/2024	CPRE Staffordshire Branch	Invoice 46244668 - Planning Training 2 spaces	£	10.00
13/08/2024	CPRE	Membership nu 0177366 - annual subscription	£	60.00
11/08/2024	Waterplus	Invoice IN6561726	£	15.10
13/08/2024	Screwfix	Invoice A18768864050 - Clay Street Entrance Repair materials	£	27.56
13/08/2024	Amazon Business EU	Invoice GB44N56SABEI - 100m tape measure for goals	£	23.64
13/08/2024	Wickes	Invoice 079021417130824 - parts for water testing	£	43.11
14/08/2024	Waterplus	Invoice INV06604457	£	20.88
19/08/2024	Cloudnext Ltd	Invoice 227333 - annual hosting charges	£	119.98
16/08/2024	Anglian Water Business (National) Ltd	Invoice 13932653	£	49.49
20/08/2024	Clear Councils	Invoice LC002316	£	3,028.43
21/08/2024	Screwfix	Invoice A18849455656 - Combi D Lock for CCTV Cabinet	£	16.00
21/08/2024	Amazon Business EU	Invoice GB44UWAYABEI - lamination sheets	£	6.95
23/08/2024	Currys Group Ltd	Invoice 338368 - new monitor for CCTV system	£	71.10
27/08/2024	Talk Talk	Invoice 265452413	£	38.34
27/08/2024	Sheena Butcher	Working from Home allowance	£	26.00
23/08/2024	County Shoe Care	Invoice 0210 - replace 3 x mortice locks and supply 6 keys	£	225.00
27/08/2024	Asda	Invoice 484240444136910 - wired mouse for CCTV system	£	4.00
27/08/2024	Amazon Business EU	Inv GB44Z37ZABEI Wired keyboard for CCTV system	£	10.84
27/08/2024	AM Sports Coaching	Invoice 000671 - summer playscheme	£	3,800.00
01/09/2024	Erewash Borough Council	Cemetery Rates	£	61.00
01/09/2024	St Chads Fishing Club	Litter Picking for August 2024	£	88.66
01/09/2024	Sheena Butcher	Salary	£	1,580.17
01/09/2024	HMRC	Tax and NI	£	378.16
01/09/2024	Derbyshire Pension Fund	Pension (Employee and Employer Contributions)	£	508.09
28/08/2024	Fox Landscaping Ltd	Inv 11601	£	861.98

02/09/2024	Paul Guyll	Invoice 216 usual duties plus replacement sockets for goals and goals installed	£	912.00
03/09/2024	Public Works Loan Board	Loan Repayment	£	848.73
02/09/2024	Anglian Water Business (National) Ltd	Invoice 13992452	£	84.82
06/09/2024	Draycott Millennium Green Trust	Donation as per minute ref:89/24 and approved budget	£	7,000.00
04/09/2024	Corona Energy Ltd	Invoice IN0002447950	£	21.27
04/09/2024	Corona Energy Ltd	Invoice IN0002447949	£	45.74
10/09/2024	Eagle Security Ltd	Invoice SI-23435 annual service of CCTV equipment	£	162.00
11/09/2024	Draycott Millennium Green Trust	Further donation to DMGT for adl works as per min ref 89/24	£	5,500.00
11/09/2024	Waterplus	Invoice INV06857608	£	15.10
		Totals	**£**	**25,736.19**

Receipts:

Date	From Whom	Description	Total Amount	
09/08/2024	A W Lymn	Internment fees for Plot 1375 - Hayden	£	1,336.00
13/08/2024	E White	ER and Internment Fees for Plot 207 - White and ER Reservation for Plot 206	£	290.00
14/08/2024	HMRC	VAT 126 refund claim 1/7/24 -31/7/24	£	427.28
14/08/2024	Horobin Memorials	Ashes Plaque fee for plot 149 Griffiths	£	60.00
14/08/2024	H Press	Ashes internment fees for plot 149 Griffiths	£	60.00
03/09/2024	CCLA Public Sector Deposit Fund	Interest on savings account	£	527.42
04/09/2024	1st Draycott and Wilne Scout Group	Invoice 2024_011 Scouts Building Insurance re-charge from invoice LC002316	£	898.82
04/09/2024	Co Op Funeralcare	Internment of Ashes fees for plot 140 - C Wheatley	£	60.00
04/09/2024	CCLA Public Sector Deposit Fund	Interest on savings account 31st August missed payment	£	17.20
10/09/2024	HMRC	VAT 126 refund Claim 1/8/24 - 31/8/24	£	525.00
		Total	**£**	**4201.72**

It was noted that the following transfers from the Public Sector Deposit Fund (Savings Account) were made to enable payments £3800 (21/8), £14,500 (6/9) and £6000 (11/9)

e. Financial Statement and Bank reconciliation – it was RESOLVED to approve both items as correct

Finance Statement and Bank Reconciliation for 11th September 2024

Receipts budget v actual 2024 - 25

Row Labels	Sum of Amount	Sum of Budget
Burial ground	£3,322.00	£4,000.00
Contribution from DPC Reserves		£10,000.00
Grants / Playscheme	£0.00	£5,000.00
Misc Income (recharges)	£898.82	£1,500.00
Rents - others	£1,912.94	£2,349.00
Rents Football Clubs	£780.00	£1,600.00
Rents St Chad's Water	£400.00	£400.00
VAT Refund	£3,085.15	£6,000.00
Precept	£87,403.44	£87,403.44
Concurrent Functions	£2,000.00	£2,000.00
Fishing Club donation of Guest Ticket Fees	£0.00	£500.00
Banking / Interest	£3,171.69	£4,500.00
Grand Total	**£102,974.04**	**£125,252.44**

Payments budget v actual 2024 - 25

	Sum of Net	Sum of VAT (claimable)	Sum of Total Amount	Sum of Budget
Employment	**£15,755.72**	**£0.00**	**£15,755.72**	**£32,807.29**
Clerks Salary	£9,958.72	£0.00	£9,958.72	£20,598.85
Pension	£3,235.44	£0.00	£3,235.44	£6,500.00
Tax /NI	£2,561.56	£0.00	£2,561.56	£5,708.44
Events / Capital Spends	**£16,754.42**	**£90.88**	**£16,845.30**	**£25,602.77**
Christmas Tree / Lights			£0.00	£4,374.69
Dog Bags	£408.00	£81.60	£489.60	£500.00
Donations / Grants			£0.00	£500.00
Rememberance Sunday			£0.00	£728.08
Summer Playscheme	£3,800.00	£0.00	£3,800.00	£3,800.00
Other	£46.42	£9.28	£55.70	£500.00
Donation to DMGT for Raised Beds Works			£0.00	£7,000.00
Donation to DMGT for Teen Area Works	£12,500.00	£0.00	£12,500.00	£8,200.00
Non_Recurring_Expenses			**£0.00**	**£2,000.00**
Misc expenditure (recharges)			£0.00	£2,000.00
PWLB_Repayments	**£1,697.46**	**£0.00**	**£1,697.46**	**£1,697.46**
PWLB Repayments	£1,697.46	£0.00	£1,697.46	£1,697.46
Repairs_and_Maintenance	**£15,862.48**	**£1,448.21**	**£17,307.33**	**£48,898.47**
Cemetery maintenance	£147.00	£29.40	£176.40	£750.00
Grass and hedge cutting	£4,302.80	£860.54	£5,163.34	£11,000.00
Lengthsman Duties	£5,472.00	£0.00	£5,472.00	£13,000.00
Litter Picking - St Chads Water	£531.96	£0.00	£531.96	£1,064.00
Other maintenance	£661.95	£116.19	£778.14	£1,500.00
Parish Rooms maintenance	£75.58	£15.12	£90.70	£750.00
Pavilion maintenance	£324.40	£20.90	£345.30	£959.47
Playground maintenance	£861.90	£139.84	£998.38	£3,000.00
Tree, fence and path maintenance	£2,757.02	£172.44	£2,929.46	£15,000.00
Bin Bags			£0.00	£375.00
CCTV Maintenance	£207.28	£40.66	£247.94	£500.00
Public Toilets Maintenance	£520.59	£53.12	£573.71	£1,000.00
Running_Costs	**£4,279.08**	**£125.86**	**£4,405.04**	**£7,562.74**
Audit Fees	£564.90	£84.00	£648.90	£670.00
Chairman's Allowance			£0.00	£200.00
DMGT Insurance			£0.00	£285.48
Mileage	£102.60	£0.00	£102.60	£125.00
Newsletters / Subscriptions	£160.00	£0.00	£160.00	£500.00
Office expenses	£353.15	£29.86	£383.11	£2,500.00
Parish Insurance	£3,028.43	£0.00	£3,028.43	£2,782.26
Training	£70.00	£12.00	£82.00	£500.00
Utility	**£1,482.50**	**£106.39**	**£1,588.89**	**£6,683.71**
Cemetery Rates	£367.28	£0.00	£367.28	£611.28
Electricity – MUGA floodlights			£0.00	£373.74
Electricity – Parish Rooms	£242.86	£12.16	£255.02	£375.00
Electricity – Pavillion	£111.91	£13.09	£125.00	£650.00
Telephone & Broadband	£195.74	£39.15	£234.89	£523.19
Water Charges – Parish Rooms	£85.41	£0.00	£85.41	£279.48
Water Charges – Pavillion	£135.00	£0.00	£135.00	£469.02
Website	£209.99	£41.99	£251.98	£352.00
Water Charges - Public Toilets	£134.31	£0.00	£134.31	£400.00
Electricity - Public Toilets			£0.00	£250.00
Rent to EBC for Public Toilets			£0.00	£2,400.00
Grand Total	**£55,831.66**	**£1,771.34**	**£57,599.74**	**£125,252.44**

Summary

Balance as at 1st April 2024	
Co Operative bank account(s) balance	£ 1,577.86
Public Sector Deposit Fund	£ 60,500.00
	£ 62,077.86
Less unpresented Chqs as at 31/3/2024	£ -
Balance as at 1st April 2024	**£ 62,077.86**
Receipts	
Total Receipts to date	£ 102,974.04
Payments	
Total payments to date	£ 57,599.74
BALANCE	
Balance as 1 April +Receipts - Payments	£ 107,452.16

Bank reconciliation

	11/09/2024
Co-op bank account(s) balance	£ 13,166.46
CCLA savings account balance	£ 110,200.00
Total monies	£ 123,366.46
Minus Unpresented cheques	£ 16,499.30
Plus payments not received at bank	£ 585.00
Total	£ 107,452.16
Bank Reconciliation difference	£ -

EARMARKED RESERVES

Reserves	**2024-25**	
Clerk Recommendations for Reserves		
General Reserves / Running Costs (3 months)	£ 20,000.00	
By- election	£ 3,000.00	
Earmarked Reserves		
Pavilion replacement water system / showers	£ 7,000.00	
Replacement of play area equipment / surfacing etc	£ 14,000.00	
Parish Rooms and Pavilion upgrades	£ 2,500.00	ORIG 8K, USED 5.5K FOR TEEN AREA EXTRA WORKS AS APPROVED BY FULL COUNCIL
Sub Total		
	£ 46,500.00	
Total Reserves		

117/24 Items for the next meeting (13th Nov)– public toilets, Rospa report, raised beds, leases, Football Pavilion Kitchen, action plan for recreational areas, teen area phase 2, speedwatch, pylons, draft budget for 2025-26, action plan for grounds maintenance.

118/24 The meeting closed at 19.58pm