

Draycott Parish Council

The Parish Rooms
Elvaston Street
Draycott
Derby DE72 3PY

24 October 2023

To the Chairman and Members of Draycott and Church Wilne Parish Council

Dear Councillor

You are summoned to a meeting of Draycott Parish Council to be held on Tuesday 31st October 2023 at 6.30pm, in The Parish Rooms, Elvaston Street, Draycott

Yours sincerely

Sheena Butcher

Clerk to the Council

Public Speaking – a period of not more than 15 minutes will be made available for members of the public to comment on any matter to the Council prior to the start of the meeting

AGENDA

Part 1 – Non-Confidential Information

1. Apologies for absence –
2. To accept and approve that Cllr Martin Wilson will be absent from Parish Council Meetings until further notice and that the 6 month non- attendance rule at meetings will be suspended
3. Variation of the order of business
4. Disclosable Pecuniary Interests / Declaration of Interest - To enable Members to declare the existence and nature of any Interests in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the meeting may be declared at the time
5. Dispensations - To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011
6. Minutes - to approve the Minutes of the meeting on 11 July 2023
7. To receive reports from
 - i) County Council
 - ii) Borough Council
 - iii) Parish Council – where councillors have attended meetings on behalf of the Council
 - iv) Police
8. Update on the progress from the minutes – the clerk / chairman to update on the progress of any outstanding items that do not require any further decisions
9. Chairman's report
10. Clerk's report
11. Anti Social Behaviour in the Parish – to review any reports and determine any actions
12. To note any delegated actions taken by the clerk since the last meeting
 - i) Lime Grove Noticeboard – due to the age and condition a new noticeboard has been ordered in recycled plastic (health and safety)
 - ii) Cemetery pathway – due to the condition of the middle tarmac pathway and some paving stones being uneven a slip and trip hazard, quotes were obtained and the contract awarded to remove the existing path, install a new tarmac pathway with concrete edgings and relay the uneven slabs (health and safety)
13. To note any delegated planning decisions taken by the clerk since the last meeting
 - i) ERE/0923/0010 Cedars Farm, 81 Market St – change of use from offices to residential – NO OBJECTION
 - ii) ERE/0923/0009 8 Thoresby Crescent – Extension of front and rear dormer to full width of the property – NO OBJECTION
 - iii) ERE/1023/0012 1 South Street – removal of conservatory, erection of single storey oak framed extension – NO OBJECTION
 - iv) ERE/1023/0017 – 41 Derwent Street, first floor flat roof extension, single storey front pitched

roof extension and refurbishment of existing flat roof extension to front including addition of roof light – NO OBJECTION

14. To consider any planning applications requiring a decision by the full council

15. To note any planning decisions taken by Erewash Borough Council since the last meeting

i) Ferrestone House update

16. To review and determine any actions required on Parish Council owned areas including grant funding where appropriate:

i) Cemetery

i. To note that the works on the cemetery trees, removal of green waste from the soil pits was awarded to Fox Landscaping and work has been completed by Fox Landscaping 18 October 2023

ii. To note that we are replacing the old middle tarmac pathway with the same specification as the first pathway (on the right) and relay a number of slabs on the third pathway and entrance where they are uneven. The contract was awarded to Pinecroft Landscaping

ii) Leisure Green

iii) Draycott Playing Fields, Football Pavilion and Millennium Green Area

i. To note that the defibrillator and cabinet was installed by Ashley Kincade on the wall of the Football Pavilion and is now live on The Circuit for the ambulance service to advise use when required. This was fully funded by East Midlands Airport Community Fund to Draycott Millennium Green Trust who has passed on monitoring and future maintenance costs to Draycott and Church Wilne Parish Council

ii. To note that the football post grant by the FA has been paid, the new posts delivered and was installed by Draycott Victoria Ladies Football Club 20 October 2023

iii. Millennium Green Raised Beds – to agree a plan of action on the maintenance / replacement of the green posts

iv. Entrance Gates update – to note that the kissing gates and fences were fully installed from 13th October 2023

v. To review and approve the action plan from the ROSPA report

iv) Parish Rooms – to note that the clerk will book in the PAT Testing for January 2024

v) St Chads LNR - to note that the wooden pegs have been removed, and some areas with overgrown nettles trimmed back

17. Grant Requests

i) To RESOLVE a decision for any community grant requests received

18. Speed Indicator Device project

i) To note that the additional SID (Solar Powered) and battery has been ordered with Coeval and is waiting delivery

19. Remembrance Sunday Service – to review the organisation of the service and propose any future changes

20. Slow Ways National Walking Network – to determine how the council can promote this initiative / be involved

21. Draycott Public Toilets – to discuss the transfer to the PC

22. Biodiversity / Environmental planning policy – to plan the creation of this policy

23. Helen Steele – DCC Youth Engagement worker – to discuss the findings from Helen's preliminary consultations and resolve any actions to be taken

24. To consider improvements for public access to emergency information

25. Finance

I. Accounts for payment and receipts since the last meeting – to APPROVE the payments and receipts schedule

II. Financial Statement and Bank Reconciliation – to RESOLVE to note both statements as correct

III. To approve the Forecast for 2022-23 and amend the budget to version 7

IV. Budget setting for 2024-25 – to review the first draft budget for 2024-25 and agree any changes

26. To appoint responsibilities to councillors for parts of the clerks role whilst on sick leave

27. To discuss the clerks terms and conditions of employment

28. Items for the next meeting

29. Date and time of the next meeting