

Draycott Parish Council

The Parish Rooms
Elvaston Street
Draycott
Derby DE72 3PY

22 April 2022

To the Chairman and Members of Draycott and Church Wilne Parish Council

Dear Councillor

You are summoned to a meeting of Draycott Parish Council to be held on Tuesday 12 April 2022 at 7.30pm, in The Parish Rooms, Elvaston Street, Draycott

Yours sincerely

Sheena Butcher

Clerk to the Council

Public Speaking – a period of not more than 15 minutes will be made available for members of the public to comment on any matter to the Council prior to the start of the meeting

AGENDA

Part 1 – Non-Confidential Information

1. To appoint the Chairman for the Full Parish Council and the signing of the Declaration of Acceptance of Office
2. To appoint the Vice Chairman for the Full Parish Council and the signing of the Declaration of Acceptance of Office
3. Apologies for absence
4. Variation of the order of business
5. Dispensations - To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011
 - i) To remind all councillors that the dispensation for Budget / Precept / DMGT lasts for the full four year term
6. Disclosable Pecuniary Interests / Declaration of Interest - To enable Members to declare the existence and nature of any Interests in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the meeting may be declared at the time
 - i) To remind all councillors that it is their responsibility to review their Disclosable Pecuniary and Other Interests declarations and complete a new declaration if their circumstances have changed

7. Minutes - to approve the Minutes of the Full Council meeting held on the 12 April 2022
8. Election of Chairman, Vice Chairman and members of Committees, their terms of reference including powers of delegation and any training requirements to support the Councillors and staff
 - i) Finance and General Purpose
 - ii) Planning and Transport
 - iii) Recreation and St Chad's Water LNR
 - iv) Cemetery
 - v) Annual Parish Meeting Working Group
 - vi) St Chads LNR Funding Bid Working Group
 - vii) Climate Change Working Group
 - viii) Any other committees / working groups as determined
9. Other Appointments
 - i) 1st Draycott and Wilne Scout Group.
 - ii) Draycott and Long Eaton Table Tennis Club
 - iii) Borough/Parish Forum
 - iv) Risley Educational Foundation
 - v) Derby and Sandiacre Canal Trust
 - vi) Draycott in Bloom
 - vii) Draycott Village Fund
 - viii) St Chad's Fishing Club
 - ix) Draycott Community Business Group
 - x) Elvaston Quarry Liaison
 - xi) East Midlands Airport Liaison
 - xii) Climate Emergency / Environment
 - xiii) Draycott Community Business Group
 - xiv) Any other appointments as determined
10. Review and adoption of Standing Orders and Financial Regulations
11. Review of the Risk Management Plan and associated Risk Assessments
12. Annual assessment of Financial Risks and internal audit procedures – report sent to Councillors on 19 April 2022 from the Clerk / RFO
13. Review and adoption of all other policies as listed on the Parish Council Website <http://www.draycott-pc.gov.uk/policies-plans/>
14. Parish Council owned assets – to review and adopt the asset register
15. Insurance – to confirm our insurance arrangements are adequate for our assets
16. Meeting arrangements for 2022-23
17. To approve the action plan for 2022-23
18. To receive reports from
 - i) County Council
 - ii) Borough Council
 - iii) Parish Council
 - iv) Police
19. Update on the progress from the minutes – the clerk / chairman to update on the progress of any outstanding items that do not require any further

decisions

20. Chairman's report
21. Clerk's report
22. Anti Social Behaviour in the Parish – to review any reports and determine any actions
23. Annual Meeting of the Parish – to finalise arrangements
24. Wilne Road – Quiet Lane Status – to review and determine any actions arising
25. War Memorial
 - i) To update on the progress of the funding bid
26. St Chad's Water LNR – to report any actions requiring determination at St Chads
 - i) To update on the funding bid
27. Queens Platinum Jubilee
 - i) To receive an update from Cllr Roger Brown on the DVF project
 - ii) To determine any Parish Council actions
28. Grant Requests – to RESOLVE a decision for any community grant requests received
29. East Midlands Airport Low Carbon Energy Fund – to determine any actions
30. DCC 12 month trial of Speed Indicator Devices – to determine if the council wish to participate in the trial and if yes, determine where to source the costs for the project
31. Finance –
 - i) Approve the payments for the following by Direct Debit / Standing Order
 - i. Clerks Salary
 - ii. HMRC
 - iii. Pension
 - iv. St Chads Fishing Club Litter Picking Fees
 - v. Telephone and Broadband – Talk Talk
 - vi. Water bills – Water Plus
 - vii. Electricity Bills – Engie
 - viii. Information Commissioner's Office Annual Registration – ICO
 - ix. Cemetery Rates – EBC
 - x. Website Hosting and Support – WDD
 - xi. Loan Repayments – PWLB
 - xii. Fox Landscaping
 - ii) To consider the clerks proposal to apply for a debit card for the bank account to enable small items to be purchased within the clerks delegated authority levels
 - iii) Accounts for payment and receipts since the last meeting – to APPROVE the payments and receipts schedule
 - iv) Financial Statement and Bank Reconciliation – to RESOLVE to note both statements as correct

32. Items for the next meeting
33. Date and time of the next meeting