

DRAYCOTT AND CHURCH WILNE PARISH COUNCIL GRANT AID POLICY

This policy was adopted by the Parish Council at its meeting on 8 September 2015

Draycott Parish Council will consider applications for grants from voluntary groups, charitable organisations or individuals.

Grant applications received will be considered at the next Parish Council meeting.

In determining the validity of an application, the Council will refer to the following guidelines:

Applications will be considered for the following purposes: -

1. For the purpose of purchasing equipment either in part or in full.
2. For the funding of transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. For activities that raise the profile of the area.
5. For running costs of a viable group that is experiencing a period of hardship.
6. For hosting special events or celebrations.
7. For the provision of recreational facilities.
8. For activities that allow an individual or group to further their education or social experience and are of benefit to other individuals

Conditions: -

1. Additional applications within a 12-month period will not normally be considered.
2. The award must be used for the purpose for which the application was made.
3. If the group/individual is unable to use the award for the stated purpose, all monies must be returned to the Parish Council.

Groups grant-aided by the Council are required to:

Ensure efficient levels of administration, have a constitution, hold regular meetings and keep minutes.

Keep proper accounts and have a bank/building society account.

Report back as required to the Council on their activities

Involve group members and users in policy-making and in the management of activities and services

Be open to eligible users, as defined by the group's constitution

Acknowledge the Parish Council's support in annual reports.

Individuals applying for grant aid should note

Grants are made to individuals who are intending to carry out projects for benefit of other individuals.

They must demonstrate that they are assisting in meeting the costs for such projects either through fundraising or through their own funds.

Grants cannot be made to cover money already spent.

How to apply

Requests for financial assistance can be made by completing the attached form (page3) and sending either by e-mail or letter addressed to the Clerk to Draycott Parish Council, Parish Rooms, Elvaston Street, Draycott, Derby, DE72 3PY e-mail clerk@draycott-pc.gov.uk
For further information please contact the Clerk by e-mail or by telephoning 01332 875278.

DRAYCOTT AND CHURCH WILNE PARISH COUNCIL

Application for Grant for Voluntary Organisations - Local Government Act 1972, Section 137 / Localism Act 2011, General Power of Competence

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	
2.	Name, Address and Role of Contact	
3.	Telephone Number of Contact	
4.	Is the Organisation a Registered Charity?	Yes/No
5.	Amount of grant requested	£
5.	For what purpose or project is the grant requested?	
6.	What will be the total cost of the above project?	£
7.	If the total cost of the project is more than the grant, how will the residue be financed?	
8.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	
9.	Who will benefit from the project?	
10.	Approximately how many of those who will benefit are parishioners?	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....Date.....