

DRAYCOTT PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Tuesday 9th November 2021 at 7.30pm in the Parish Rooms, Elvaston Street

Present - Chairman – V Clare, Councillors – R Brown, D Dundas, K Rose, J Fletcher, A Meakin, M Knight, T Scott, C Wheatley

Police – No

County Council – Cllr Robert Parkinson

Members of the Public – None

Minutes recorded by - Sheena Butcher – (attended remotely to clerk the meeting)

Public Speaking – none

91/21 Apologies for absence – It was RESOLVED to approve the reason for absence for Cllr Bob Rogerson and note the apologies from Cllr Martin Wilson

92/21 Declaration of Interest / Disclosable Pecuniary Interests – Cllr Andy Meakin declared an interest in 104/21 – refreshment facility at St Chads LNR, and did not take part in this item

93/21 Dispensations – None

94/21 Minutes - the minutes of the Planning and Transport Committee and Full Council meeting on 12th October 2021 were approved to be a true and accurate record of the meeting and were signed accordingly by the Chairman

95/21 Reports were received (previously circulated to all councillors) and noted by the Parish Council from:

County Council – Cllr Robert Parkinson

Extra support for vulnerable people leaving hospital

Derbyshire Home from Hospital Service provides practical support for vulnerable people leaving hospital, or those living at home but at risk of being admitted. The service is provided by a combination of staff and volunteers and is free of charge. The service is for anyone who lives in Derbyshire (except the city) or is registered with a GP in Derbyshire and has limited support from family or friends.

The service offers things like:

- doing basic shopping
- making sure the home is warm and comfortable
- arranging key safes, community alarms or telecare
- collecting prescriptions
- signposting to other statutory, voluntary sector and community organisations.

Anyone can make a referral, including the patient themselves. Please call 01283 817417

Monday to Friday, 8.30am - 4.30pm (an answerphone

is available outside these hours) or email home@dhfh.org.uk

Journey to net zero Derbyshire

With UN climate change conference COP26 currently taking place in Glasgow, DCC has launched a social media campaign to highlight what the council and partners are doing to help tackle climate change.

The campaign, called 'Journey to net zero Derbyshire', aims to:

- highlight the council's practical action on climate change
- recognise green initiatives by individuals, community groups and businesses
- dovetail with the national #onestepgreener campaign by encouraging nominations of 'climate leaders' in Derbyshire
- inspire local people and organisations to reduce their carbon footprint

It is all part of a drive to reduce emissions generated by the County Council to net-zero by 2032 or sooner and to help the rest of Derbyshire reduce carbon emissions generated within the county to net zero by 2050 or sooner. This is in line with national Government targets. Net zero means reducing carbon emissions right down to the lowest possible level and off-setting those that cannot be cut through measures such as planting more trees and other forms of habitat creation to absorb excess carbon from the atmosphere, making the overall net emissions zero. One can find out more about the work DCC is doing in the climate change section of the website.

[Taking action on single-use plastic](#)

DCC is working to cut the use of single-use plastic with a commitment expected to reduce drastically the amount of unnecessary waste produced.

It is planned to:

- recognise and avoid buying and using single-use plastics for use in council buildings and services, where possible
- look for more sustainable alternatives
- where suitable alternatives aren't available, make sure that single-use plastic products contain a recycled content of at least 30% or can themselves be recycled.

[Erewash Borough Council – Cllrs Tim Scott and Val Clare](#)

The first big Erewash event since COVID restrictions have been eased was the Charter Fair which was opened on Oct 21st, 2021, by the Mayor Mrs Donna Briggs.

It was delightful to see the number of people who attended the opening ceremony and welcome dignitaries from neighbouring Councils to the prestigious Charter Fair. There seemed to be even more rides and stalls than usual, although this could have been due to them being slightly more spaced out to make people safer in the first post COVID fair. This was very much appreciated by the residents as the popular Goose fair in Nottingham had been cancelled.

The mayor and Executive members hosted the visiting dignitaries to a fish and chip lunch after they had sampled the rides and received thanks from the showman's guild for allowing the fair to take place. The annual Bonfire took place on Nov 5th at West Park and was attended by many residents. The fire was lit by the mayor, and a spectacular display of fireworks followed.

There were food and beverage stalls and fairground rides and attractions for entertainment after the display. It was a very popular event and much enjoyed especially by the younger visitors.

I would like to remind people that lateral flow tests are still freely available at both town hall receptions which are now open Monday to Friday from 9am until 4pm.

[Parish Councillors – no reports](#)

[Police](#)

No report received from the police

96/21 Update on progress from previous minutes:

- a. Minute Item 21/21b Request by the History Society to ask DCC Highways to keep the old style lamp posts in the village – this has been chased again with the response that it has been passed to the correct person to review the request
- b. Minute Item 23/21 Wilne Road – quiet status request, DCC responded on 1 June to state that they were trialling this in Hazelwood in Amber Valley and post Covid would conduct a survey then consider further sites. Still no updates. The clerk will send both requests to Cllr Robert Parkinson to support in obtaining updates from DCC

97/21 Chairman's Report

Luckily this month has been very quiet, which is unusual when I am left in charge.

I thought my luck had changed when Sheena reported she had tested positive for COVID, but all remained quiet.

I have collected the Erewash wreath for Remembrance Sunday. The barriers were delivered, and Sheena and I found room in kitchen to store them until they are needed.

I have continued to walk round the village during my dog walks, and it has seemed very quiet. There were quite a lot of spent fireworks on the playing fields, but I am sure Paul will have cleared those first thing Monday morning.

I did see the scouts toasting Marsh Mallows on the lawn beside the scout hut but was just too late to join in with eating them. No damage done to the lawn I was assured.

I did report the temporary barrier at the bottom of Hopwell Road had been knocked down again. It has been Re-erected but after over a year it would be nice to have a permanent replacement. I want to thank Madam Clerk for continuing to keep us all on track even during her COVID Isolation and for being with us tonight to clerk the meeting. Thank you, Sheena.

98/21 Clerks Report – the issues with our Grass and hedge Contractor continue and I am pushing them to clear the debris and finish cutting the long hedge at St Chads by the end of this week. EBC are completing an audit on our concurrent functions return, I will update you on the outcome in due course. I have chased HSBC for the account closure for DMGT – there is a large backlog of closures due to their fees. The NatWest account is now active, we are waiting for the online banking element to be created. I purchased a new football line marker as the old one was beyond repair. We welcome PCSO Bradley Connor to the team as the PCSO for the area. The report writing for local councils course this afternoon was cancelled and I am waiting for the reschedule information and also the Finance and General-Purpose Committee have approved for me to virtually attend the SLCC Clerks Conference in February 2022. As you are aware, I have COVID but have continued to work from home. Thanks to Cllr Tim Scott for collecting the finance documents for sign off etc. I have completed a survey from the Dept for Environment Food & Rural Affairs on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities – they have included some draft exemptions for small scale cemeteries which would have a major impact on our cemetery – the main being that a grave plot must not be less than 5m² in area which would mean that we would lose approx. 40% of our plots. I have responded that this is unacceptable and have written to DALC for their support and to cascade this information to other Parish Councils

99/21 Anti-Social Behaviour in the Parish – no major issues reported, however there is a very big issue with dog fouling. The clerk will re-advertise the EBC dog fouling help line and the free dog bags available from the local shops

100/21 Curzon Football Club – it was noted that the club have folded and will no longer play out of Draycott Playing Fields. Sandiacre Town Football club have allocated another under 16 team to use the Sunday AM slot

101/21 Remembrance Sunday – the area for the organised groups will be made larger to provide more space. The donation buckets will be left for 72 hours before any monies are removed.

- a. It was retrospectively approved to change the supplier and costs for the signs and road barriers due to the incorrect pricing from Sunbelt
- b. The Council approved the costs and supplier as Dirty Wellies for the erection of a Lean To on the side of the Parish Rooms to house the signs and barriers and agreed to pay upon completion up to a maximum of £1100 for the total works

102/21 St Chads – Cllr Andy Meakin reported that the two metal bridges were installed on Monday 8th November. The second handrail will be installed on both bridges in due course. The viewing platform will be installed once the fabrication is completed

103/21 The fishing club informed the council that they are no longer in a position to commit to opening and closing the barrier gate at St Chads. It was RESOLVED that Cllr Andy Meakin will speak to the Fishing Club about their future plans

104/21 Refreshment facility at St Chads – it was RESOLVED that the council would not licence a refreshment facility on St Chads LNR

- 105/21** Water Voles – it was RESOLVED that St Chads could become a back-up site for water Voles but there have been sightings of Mink so they would have to conduct their own investigations into the suitability of the location
- 106/21** Youth Club – it was RESOLVED to support the youth club provision at the Island Project
- 107/21** Draycott Village Fund – it was RESOLVED that the council would investigate costs and the location for a bike rack facility in the village (4 hoops at the Leisure Green within CCTV camera view). It was also RESOLVED that the council would work with DVF on their Queens Jubilee project
- 108/21** Grounds Maintenance
- It was RESOLVED that the current contractor would be given 2 months' notice for the contract to end due to poor performance
 - It was RESOLVED to award the grounds maintenance contract once the termination of Glendale has been dealt with
- 109/21** Finance
- The payment and receipts schedule were approved by the Council

Inv Date	To Whom	Description	Total Cost
13/10/2021	Engie Ltd	Invoice 2-02132480	£ 23.50
13/10/2021	Engie Ltd	Invoice 2-02143774	£ 14.61
13/10/2021	Glendale Countryside	Invoice GC436-6004 - Grounds Maint October	£ 535.13
26/10/2021	Street Solutions UK Ltd	Invoice 11828 Purchase of barriers and signs	£ 1,079.76
31/10/2021	Sheena Butcher	Working from home allowance - October 2021	£ 24.00
31/10/2021	Sheena Butcher	Printing costs from home - October 2021	£ 3.49
04/11/2021	Sheena Butcher	Amazon Inv 239453564 White paint pens for property marking signs	£ 10.99
31/10/2021	Sheena Butcher	Salary October 2021	£ 1,506.03
31/10/2021	Erewash Borough Council	Cemetery Business rates (546.43/10 payments)	£ 54.00
31/10/2021	Website Design Derby	Invoice WEB6254 - Standing Order for Website hosting and Support (1yr)	£ 42.00
31/10/2021	St Chads Fishing Club	October fee litter picking	£ 80.00
31/10/2021	HMRC	Tax / NI for October	£ 444.50
31/10/2021	DCC Pension Scheme	Pension for October	£ 483.89
31/10/2021	Talk Talk	Invoice 22913740	£ 31.20
31/10/2021	Paul Guyll	Invoice 169 Lengthsman duties October	£ 819.00
31/10/2021	Royal British Legion	Donation for Poppy Wreath	£ 17.00
27/10/2021	Net World Sports Ltd	Invoice 11493977 replacement Football Pitch Line Marker	£ 276.44
07/11/2021	Draycott Village Fund	Invoice 006/21 - Parish Rooms Christmas Tree	£ 20.00
			£ 5,465.54

Receipts since the last meeting

Inv Date	From Whom	Description	Total Amount
26/10/2021	Curzon FC	Invoice 2021-13 Football Fees Aug - Oct (team disbanded)	£ 275.00
02/11/2021	Co op Funeralcare	Internment Fees for Plot 1317 - King	£ 610.00
03/11/2021	HM Revenue and Customs	VAT relief claim from 1/29/2021 - 31/10/2021	£ 1,715.69
		Total	£ 2,600.69

b. Financial Statement and bank reconciliation – the council resolved to note to the Financial Statement and bank reconciliation

Finance Statement and Bank Reconciliation for 9 November 2021

Receipts budget v actual 2021 - 22

Row Labels	Sum of Amount	Sum of Budget
Bank Interest	£9.31	£100.00
Burial ground	£3,010.00	£4,000.00
Contribution from DPC Reserves	£0.00	£35,691.46
Grants / Playscheme	£1,700.00	£0.00
Misc Income (recharges)	£688.60	£2,000.00
Precept / Concurrent Functions	£78,477.00	£78,477.00
Rents - others	£1,936.44	£2,300.00
Rents Football Clubs	£920.00	£500.00
Rents St Chad's Water	£310.00	£350.00
VAT Refund	£8,030.33	£6,000.00
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Fishing Club - Guest Ticket Fees	£1,010.00	£1,000.00
Grand Total	£96,091.68	£130,418.46

Payments budget v actual 2021 - 22

Row Labels	Sum of Net	Sum of VAT that is claimable	Total Amount	Sum of Budget
Employment	£19,274.30	£0.00	£19,274.30	£29,421.43
Clerks Salary	£11,966.44	£0.00	£11,966.44	£18,055.67
Mileage	£40.80	£0.00	£40.80	£200.00
Pension	£3,786.10	£0.00	£3,786.10	£5,806.72
Tax /NI	£3,480.96	£0.00	£3,480.96	£5,359.04
General Power of Competence	£5,664.61	£344.94	£6,009.55	£10,583.00
Band Concert			£0.00	£130.00
Christmas Tree / Lights	£217.32	£10.87	£228.19	£4,120.00
Dog Bags	£687.50	£137.50	£825.00	£1,030.00
Donations / Grants			£0.00	£0.00
Hanging Basket Sponsorship	£83.00	£16.60	£99.60	£103.00
Maintenance Contract for CCTV System			£0.00	£0.00
Rememberance Sunday	£976.79	£179.97	£1,156.76	£1,500.00
Summer Playscheme	£3,700.00	£0.00	£3,700.00	£3,700.00
Non Recurring Expenses	£1,244.64	£248.92	£1,493.56	£2,000.00
Misc expenditure (recharges)			£0.00	£2,000.00
Non Recurring Expenses	£1,244.64	£248.92	£1,493.56	
PWLB Repayments	£3,475.70	£0.00	£3,475.70	£3,475.70
PWLB Repayments	£3,475.70	£0.00	£3,475.70	£3,475.70
Repairs and Maintenance	£37,230.14	£5,505.94	£42,736.08	£74,758.32
Cemetery maintenance	£5,067.16	£1,001.43	£6,068.59	£7,560.00
Grass and hedge cutting	£3,567.52	£713.52	£4,281.04	£6,425.00
Lengthsman Duties	£7,936.50	£0.00	£7,936.50	£11,845.00
Litter Picking - St Chads Water	£640.00	£0.00	£640.00	£960.00
Other maintenance	£385.60	£46.52	£432.12	£2,500.00
Parish Rooms maintenance	£33.34	£6.66	£40.00	£500.00
Pavilion maintenance	£832.54	£86.50	£919.04	£300.00
Playground maintenance	£505.50	£61.10	£566.60	£3,619.54
Tree, fence and path maintenance	£18,038.60	£3,579.72	£21,618.32	£40,548.78
Covid-19 Costs	£223.38	£10.49	£233.87	£500.00
Running Costs	£4,160.19	£293.92	£4,478.19	£6,605.39
Audit Fees	£529.30	£80.00	£609.30	£650.00
Chairman's Allowance	£80.00	£0.00	£104.08	£300.00
DMGT Insurance	£446.99	£0.00	£446.99	£455.39
Newsletters / Subscriptions	£181.00	£10.00	£191.00	£1,000.00
Office expenses	£1,115.51	£203.92	£1,319.43	£1,700.00
Parish Insurance	£1,707.39	£0.00	£1,707.39	£2,000.00
Training	£100.00	£0.00	£100.00	£500.00
Utility	£1,314.16	£108.60	£1,422.40	£3,574.62
Cemetery Rates	£428.43	£0.00	£428.43	£708.60
Electricity – MUGA floodlights			£0.00	£272.54
Electricity – Parish Rooms	£75.15	£3.76	£78.55	£681.35
Electricity – Pavillion	£160.27	£8.01	£168.28	£511.01
Telephone & Broadband	£204.13	£40.83	£244.96	£383.16
Water Charges – Parish Rooms	£105.43	£0.00	£105.43	£181.69
Water Charges – Pavillion	£60.75	£0.00	£60.75	£136.27
Website	£280.00	£56.00	£336.00	£700.00
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Grand Total	£72,363.74	£6,502.32	£78,889.78	£130,418.46

Summary	
Balance as at 1st April 2021	
Co Operative bank account(s) balance	£ 37,130.36
Nationwide Building Society balance	£ 30,561.10
	£ 67,691.46
Less unrepresented Chqs as at 31/3/2021	£ -
Balance as at 1st April 2021	£ 67,691.46
Receipts	
Total Receipts to date	£ 96,091.68
Payments	
Total payments to date	£ 78,889.78
BALANCE	
Balance as 1 April +Receipts - Payments	£ 84,893.36
Bank reconciliation	
	08/11/2021
Co-op bank account(s) balance	£ 57,063.00
Nationwide bank account balance	£ 30,561.10
Total monies	£ 87,624.10
Minus Unrepresented cheques	£ 5,331.43
Plus payments not received at bank	£ 2,600.69
Total	£ 84,893.36
Bank Reconciliation difference	£ -

c. The clerk presented the forecast for year end and the first draft budget for 2022-23 for the Council to review, the budget and precept will be approved at the next meeting

110/21 Agenda items for the next meeting to include, budget setting, Queens Jubilee, cycle rack, opening and closing of the barrier at St Chads

111/21 The next meeting will be on Tuesday 14th December at 7.30pm in the Parish Rooms

The meeting closed at 21.17pm