

# DRAYCOTT PARISH COUNCIL

Minutes of the Full Council Meeting held virtually via ZOOM on Tuesday 10<sup>th</sup> November 2020 at 7.30pm

Present - Chairman – V Clare, Councillors – R Brown, M Wilson, C Wheatley, T Scott, D Dundas, B Rogerson, K Rose, M Knight, J Fletcher and A Meakin

Police – No

County Council – No

Members of the Public – 3

Minutes recorded by - Sheena Butcher

**Public Speaking** – Members of the Market Street Residents Association presented the continuing issues regarding parking and speeding on Market Street. There are 22 local business around the area of which 12 have opened up in the past 10 years, all have been approved by EBC without consideration of the residents of Market Street and parking provision. They request that the Parish Council support them with their issues, they had previously had a meeting with Cllr Tim Scott and provided photographic evidence of the inconsiderate / illegal parking occurring on a daily basis.(see item 152/20 below)

**147/20** Apologies – None

**148/20** Variation of Order of Business – to move agenda item 13 to after item 5

**149/20** Declaration of Members Interests / Disclosable Pecuniary Interests – none

**150/20** Dispensations - none

**151/20** Minutes – the minutes of the Planning and Transport Committee and Full Council meeting on 13 October 2020 were approved to be a true and accurate record of the meetings and were signed accordingly by the Chairman

**152/20** Request from some Market Street residents regarding parking issues – Cllr Tim Scott presented the residents issues and the statements from planning / Draycott Parish Council / Highways / The Mill / the Gymnastics Academy regarding mitigating parking issues when planning was granted by EBC. No conditions were attached to the planning consent regarding parking for the Gym. It was RESOLVED that the council would write to the Highways Dept at DCC, they will also write to all business owners asking them to ask their customers to park at the Leisure Green Car Park and to advertise the parking on their websites and in their windows. The council will write to the Gymnastics Academy and ask them to honour the parking mitigation as per the planning and ask their customers to use the parking in Mill. The council will also write to the Market Street Residents Association asking them to also write to DCC Highways expressing their continued concerns and provide them with their evidence of parking issues.

**153/20** To receive reports from the:

County Council – Cllr Robert Parkinson

## Lockdown planning continues apace across the council

Following the Prime Minister's announcement on Saturday of a month-long national lockdown, which began on Thursday 5 November) the council's Cabinet and Corporate Management Team continue to work through the detail and how this will affect some areas of council business. As before, the council is working hard to ensure its essential services remain open and operating – including schools, social care and other vital frontline work.

New guidance is coming through from the government all the time and is being looked at closely as robust plans are worked out and measures put in place to ensure services continue to deliver for the people of Derbyshire.

As with the first lockdown, extensive communications will go out across the county to ensure that residents know about the lockdown measures and are clear what the restrictions are.

### 'Best Council Services Team' Award

DCC's Crisis Response Team has won the Best Council Services Team Award in the MJ Local Government Achievement Awards 2020.

The entry demonstrated how a team was assembled from many different services across the council to respond to three unprecedented emergencies: the Whaley Bridge Toddbrook Reservoir incident, then severe floods and currently the challenges brought by coronavirus.

The accolade recognises excellence in delivery of services by councils that have shown ability, ingenuity and dedication.

### £40m investment to improve Derbyshire's roads and pavements

More than £40m is being invested by Derbyshire County Council to improve roads and pavements across the county over the next 18 months. The council usually spends about £23m a year on road maintenance and improvements. This year, extra money has been pledged by the government for road maintenance (including potholes) and the council successfully bid for a further £5m for retaining wall and drainage works on the A6 between Matlock and Whatstandwell.

More than £3m will be spent on vital maintenance work on bridges and retaining walls, with 21 sets of traffic lights that are nearing the end of their working lives being replaced. To prevent accidents, more than £1m will be spent on road safety schemes, such as putting down skid-resistant surfaces or changes to road junctions.

To help deliver the work, the council is about to start a recruitment drive for civil engineers. Skills in design, scheme delivery, maintenance and more are all needed at a variety of different levels from managers to civil engineering technicians

### Borough Council – Cllrs Val Clare and Tim Scott

### Covid-19 Information

From Thursday 5 November the Prime Minister has announced a month-long national 'lockdown' in England. The new lockdown rules will replace tier 2 measures in Derbyshire.

Information for those who need help during the coronavirus outbreak and how to get it can be found on Derbyshire County Council's website.

There is help through the Community Response Unit if you have no friends or family you can call on and:

- You are self-isolating because you or a member of your household has tested positive for coronavirus or you have been in close contact with someone who has tested positive for coronavirus.
- You are struggling to meet your basic needs because of financial, social or health restrictions related to COVID-19.
- Finding it difficult to leave your home for any other reason (for example, because of a disability).

Guidance on shielding and protecting people defined on medical grounds as extremely vulnerable can also be found on the Government's website.

If you have been in close contact with someone who has tested positive for Covid-19 you must self-isolate.

If you are contacted by the NHS Test and Trace service because you have been in close contact with someone who has tested positive for coronavirus you will be told to begin self-isolation for 14 days from your last contact with the person who has tested positive. It is really important to do this even if you don't feel unwell because, if you have been infected, you could become infectious to others at any point up to 14 days. Your household doesn't need to self-isolate with you, if you do

not have symptoms, but they must take extra care to follow the guidance on social distancing and handwashing and avoid contact with you at home. Full details of how test and trace works can be found on the Government's website.

### Your Town, Your Deal

Long Eaton residents are being urged to step up and take part in a landmark four-week public consultation that will help shape the next chapter in the town's rich history.

The survey, launched this week, is seen as one of the most important in the regeneration and development of Long Eaton as the town prepares its bid for up to £25m of funding as part of the government's Town Deal initiative.

The bid is being led by the Long Eaton Town Deal Board, which confirmed this week that the views of local residents are 'absolutely vital' if the town is to seize one of the biggest opportunities in a lifetime.

Over the next four weeks, residents have the chance to give their views on specific proposals which have been developed following comments received in a first consultation earlier this year. Suggested projects include possible changes to the design of the High Street, improvements to the town centre junctions (The Green and the Asda/Tesco roundabout), a new canal bridge from West Park directly onto the towpath and a range of new cultural ideas.

The views of local people are a vital element in putting together the Town Investment Plan bid which has to be submitted in January 2021.

The Town Board will be able to put forward project proposals totalling up to £25 million as part of its Investment Plan. The exact amount offered, however, will depend on the total of all the projects that are assessed by the government as viable.

Take part in the consultation or request a printed copy to be mailed out to you by calling 0115 907 2244. Visit the Long Eaton Town Deal Board website.

### Brown Bin Dates

Erewash Borough Council has confirmed the dates for its last garden waste collections for 2020 – collections are always temporarily withdrawn during the winter months.

Residents in the north of the borough – Ilkeston and surrounding areas – will have their last brown bin collections week commencing Monday 30 November. The last collections in the South – Long Eaton and surrounding areas – will be week commencing Monday 7 December.

When garden waste collections end for the season, Erewash residents can use their brown bin for their recyclable waste until the garden waste rounds resume next year.

### Parish Councillors

#### Police

Crime Figures from 11/10/2020 – 10/11/2020 x11

- 18/10 Wallis close, Criminal damage.
- 18/10-22/10 Town End Rd, Vehicle crime.
- 23/10 Villa St, Criminal damage.
- 23/10 Station Rd, Drugs supply.
- 23/10 Station Rd, Criminal damage.
- 24/10 Nooning lane, Criminal damage.
- 2/11 Cowslip Meadow, Criminal damage.
- 5/11 Holly Close, Vehicle crime.
- 5/11 Sawley Rd, Theft.
- 5/11 Fowler St, Vehicle crime.
- 30/9-31/10 Sawley Rd, Theft.

ASB – incidents x11 – it is worth noting that some of the ASB incidents are Covid breaches

- Cowslip Meadow x2
- Gertrude Rd.
- Station Rd.
- Lime Grove x 2
- Wallis close.
- Victoria Rd.
- Town End Rd.
- Derby Rd.
- Hopwell Rd.

**154/20** Update on progress from the Minutes – the Clerk reported that all actions had been completed apart from the following.

- **Item 70/20 Clay Street** – contact has been made with the owner of the One Stop Shop explaining that the service strip was in their ownership and requesting them to make good the damage. As there has been no response, the Clerk will ask DCC Highways to take appropriate action
- **Item 103/20** – Marilyn Moylan now covers the area for EMH. They state that they donated £1000 in 2018 to DIB for benches and bollards in the grassed area. DIB confirmed that the £1000 grant was used on upgrading the area but did not include putting in bollards. The clerk is to write to the CEO of EMH to ask for further action

**155/20** Chairman's Report

I was delighted that we had 14 volunteers who have undertaken the initial training for Speedwatch and are now waiting for lockdown to end so that the roadside training can take place. I hope that we can make drivers aware that Draycott only welcomes careful drivers.

The last brown bin collection for our area is 7<sup>th</sup> December, after this, the brown bin may be used for your recycling until spring.

Can I please ask you to look at the Long Eaton have your say page on the EBC Town Deal Board website, the numbers of views are being counted and will be used to judge the interest of local people. There is a considerable amount of money involved for improvements to Long Eaton Town Centre and it would be such a shame if we failed due to apathy of residents' interest.

Both Tim and I have been working on behalf of the residents of Woodlands Park, the gated community off Hopwell Road, over planning irregularities so if anyone approaches a councillor on this matter, do speak to us.

The canal path should have been closed from last weekend, but is still being used today, I am unsure why the work has yet to start but will attend the trust meeting this week where all will be revealed.

EBC have seen lots of staff absent due to Covid and people having to self-isolate due to track and trace etc so please be patient if you are trying to contact them or awaiting a response to enquiries. Everyone is trying their best to keep working as usual, but these are not usual times, please be understanding of the current situation and explain to friends and neighbours if they voice criticism.

Thankyou to Tim Scott, Diane and Gary Dundas and Fern Denner from the Army Cadets for participation in the Remembrance Service that took place on Wednesday 4<sup>th</sup> November that was recorded and uploaded to our Facebook page and Website for residents to view on Sunday.

Finally, can I confirm that I have ordered the Christmas Tree for the Parish Rooms and thank you Roger for agreeing to liaise with Sheena to take delivery and oversee it being erected. Christmas in Draycott will not be forgotten, we all need some good cheer!

**156/20** Clerk's Report

Lockdown 2 – playgrounds are to stay open, the MUGA and outdoor exercise equipment have been closed with signs. More clarity has been provided regarding the closure of Cemetery's, during the period of the new national restrictions, crematoriums and/or a burial ground will be closed to members of the public, except for funerals or visits celebrating the life of someone who has died (as an individual, one household or support bubble or with one adult from another household). A notice will be placed on the Cemetery Gates asking the public to adhere to these guidelines.

Remembrance Service – the recording of the social distance service that took place on 4<sup>th</sup> November was uploaded to utube <https://youtu.be/8iOnmLa2D9c> this link has been added to the website and Facebook page.

An application has been made for a new right of way its from the start of New Street to link to the public footpath after the MUGA leading to St Marys Ave. There is no action for us to take at this time. Its about changing the definitive map to show this section as a footpath.

Quality Award Status – I was led to believe that we would of received the official notice that we had received the award (hence the write up in the Breaston and Draycott Village News) – the notice has been delayed until December. I am confident based on the feedback that we will

receive Quality Status.

Community Speedwatch – due to the national lockdown, the second stage of the training with the Radar Gun has been postponed but it has been confirmed that Sawley Road, Derby Road, Station Road, Hopwell Road and Market St are assessed as locations for community speedwatch.

Playarea shrinkage – work had to be postponed due to weather conditions, Ellesmere

Playgrounds will conduct the work when the weather is suitable

St Chads – the car park signs will be installed by Paul Guyll, the nettles have been cut back around the car park and towards the lake.

Table Tennis Club lease – the lease has now been signed and witnessed by the Council; we are awaiting notification that the Table Tennis Club has signed.

**157/20** Anti Social Behaviour in the parish – the Cycle Track area off Hopwell Road is still experiencing high levels of Anti social behaviour, broken glass and graffiti etc

**158/20** St Chads Water LNR – it was RESOLVED that due to the Gas Main Pipe in the area where the fencing will be installed (this has been marked and staked by Cadent) and their restrictions on using any mechanical instruments for installing fencing within 3 meters of their pipe, the fence will be installed by shallow digging and concreting in place – Cllr Andy Meakin will obtain 3 quotes and progress the work within the 6K budget (as per previous delegation granted) Andy will continue to open and close the gate at the advertised times on an ad hoc basis. The STW works have been delayed and we are awaiting the commencement date which will include the road closure on Wilne Road

**159/20** Letter received regarding fishing at St Chads – it was RESOLVED that the clerk will write to the member of public stating that it is not for the council to intervene with membership issues and that the complaint must be addressed to the Fishing Club with reference to their membership rules / constitution. The council also agreed to delegate the review of the existing Fishing Club agreement with the Council to Cllr Andy Meakin and the Clerk (as this was last reviewed and signed in 2004)

**160/20** Request from Draycott In Bloom to plant crocus bulbs on the Leisure Green grassed area between the Scout Hall and Table Tennis Centre – it was NOTED that this work had commenced with the approval of the council

**161/20** Leisure Green Toddler Play area refurbishment – it was RESOLVED to award the works to Ellesmere Playground Ltd, the works will be to remove the rubber surfacing, level and replace with tarmac and to install a concrete table tennis table and concrete chess table and chairs. Any equipment such as bats and balls etc will be distributed to local groups to enable them to use the equipment (Scouts, Army Cadets and Guides) The council also agreed to develop this area further to provide more facilities for all ages

**162/20** Finance

a. The accounts for payment and receipts since the last meeting were approved

## Payment Schedule for 10 November 2020 PC Meeting

Inv Date	To Whom	Description	Total Amount	Direct Debits
14/10/2020	Sheena Butcher	Invoice 46570225 - Zoom	£ 14.39	
31/10/2020	Sheena Butcher	Working from home allowance	£ 24.00	
16/10/2020	Sheena Butcher	MDP Supplies Ltd - Inv 254-0599 posts and sign kits for St Chads	£ 193.44	
13/10/2020	Engie Power Ltd	Electricity Pavilion Sept	£ 12.01	DD
13/10/2020	Engie Power Ltd	Electricity Parish Rooms Sept	£ 12.35	DD

20/10/2020	Glendale Countryside	Invoice GC436-5185 Grounds Maintenance Oct	£	535.13	
27/10/2020	Elson & Hall	Invoice SI11099 - Car Park signs for St Chads	£	174.00	
27/10/2020	Talk Talk	Invoice 21584868 - Phone and broadband Sept	£	28.80	DD
28/10/2020	Paul Gyll	Invoice 155 - cut back footpaths 9&11	£	176.00	
31/10/2020	Sheena Butcher	Salary Oct 2020	£	1,476.83	DD
31/10/2020	HMRC	Tax / NI for Oct 2020	£	422.11	
31/10/2020	Derbyshire County Council	Pensions Pension for Oct 2020	£	455.55	
31/10/2020	St Chads Fishing Club	Litter picking Oct 2020	£	80.00	DD
29/10/2020	DALC	Invoice SI2532 Cllr Essentials for Cllr Rose and Knight	£	100.00	
29/10/2020	DALC	Invoice SI2538 Safeguarding Training x 3 places	£	90.00	
03/10/2020	Paul Gyll	Invoice 156 - usual duties plus fitting of Covid equipment and repair of fence	£	934.00	
01/10/2020	Information Commissioners Office	Data Protection Fee	£	35.00	DD
01/11/2020	Erewash Borough Council	Cemetery rates	£	54.00	DD
05/11/2020	Website Design Derby	Website hosting and support - Inv WEB5177 (DD Schedule)	£	35.25	DD
<b>Total payments</b>			<b>£</b>	<b>4,852.86</b>	

## Receipts since the last meeting for approval at the 10 November 2020 PC Meeting

Inv Date	From Whom	Description	Total Amount
15/10/2020	Gillotts Stapleford	Ashes Internment Fees for Plot 131 - Whittle	£ 55.00
20/10/2020	Co op Funeralcare	Ashes plaque fees for plot 111 - Harrison	£ 45.00
28/10/2020	A W Lymn	Headstone fees for plot 1338 - Shaw	£ 210.00
<b>Total Receipts</b>			<b>£ 310.00</b>

- b. Financial Statement and Bank Reconciliation – it was RESOLVED to note both statements as correct

# Financial Statement for 10 November 2020 Parish Council Meeting

## Receipts budget v actual 2020 - 21

Row Labels	Sum of Amount	Sum of Budget
Bank Interest	£58.99	£100.00
Burial ground	£3,320.00	£4,000.00
Contribution from DPC Reserves		£2,564.42
Grants / Playscheme	£11,000.00	£11,000.00
Misc Income (recharges)	£2,133.03	£2,133.03
Precept / Concurrent Functions	£58,997.45	£78,662.45
Rents - others	£816.44	£2,300.00
Rents Football Clubs	£700.00	£1,500.00
Rents St Chad's Water		£350.00
VAT Refund (blank)	£4,383.79	£8,670.82
Fishing Club - Guest Ticket Fees	£755.00	£1,000.00
Contribution from DPC Earmarked reserves		£3,380.00
<b>Grand Total</b>	<b>£82,164.70</b>	<b>£115,660.72</b>

Summary	
<b>Balance as at 1st April 2020</b>	
Co Operative bank account(s) balance	£ 10,510.44
Nationwide Building Society balance	£ 30,541.73
	£ 41,052.17
<b>Less unrepresented Chqs as at 31/3/2019</b>	
	£ -
<b>Balance as at 1st April 2019</b>	<b>£ 41,052.17</b>
<b>Receipts</b>	
<b>Total Receipts to date</b>	£ 82,164.70
<b>Payments</b>	
<b>Total payments to date</b>	£ 51,861.72
<b>BALANCE</b>	
<b>Balance as 1 April +Receipts - Payments</b>	£ 71,355.15
<b>Bank reconciliation</b>	
06/11/2020	
Co-op bank account(s) balance	£ 45,569.67
Nationwide bank account balance	£ 30,541.73
Total monies	£ 76,111.40
Minus Unrepresented cheques	£ 4,756.25
Plus payments not received at bank	£ -
Total	£ 71,355.15
Bank Reconciliation difference	-£ 0.00

## Payments budget v actual 2020 - 21

Row Labels	Sum of Net	Sum of VAT that is claimable	Sum of Total Amount	Sum of Budget
<b>Employment</b>	<b>£18,711.15</b>	<b>£0.00</b>	<b>£18,711.25</b>	<b>£28,754.25</b>
Clerks Salary	£11,751.67	£0.00	£11,751.67	£17,662.09
Mileage	£36.00	£0.00	£36.00	£200.00
Pension	£3,591.06	£0.00	£3,591.06	£5,222.40
Tax /NI	£3,332.42	£0.00	£3,332.52	£5,669.76
<b>General Power of Competence</b>	<b>£1,129.12</b>	<b>£222.43</b>	<b>£1,351.55</b>	<b>£6,570.00</b>
Band Concert				£0.00
Christmas Tree / Lights				£4,000.00
Dog Bags	£662.50	£132.50	£795.00	£1,000.00
Donations / Grants				£1,000.00
Hanging Basket Sponsorship	£83.00	£16.60	£99.60	£100.00
Maintenance Contract for CCTV System	£350.00	£70.00	£420.00	£420.00
Newsletter Delivery				£0.00
Remembrance Sunday	£33.62	£3.33	£36.95	£50.00
Summer Playscheme				£0.00
<b>Non Recurring Expenses</b>	<b>£1,903.73</b>	<b>£319.14</b>	<b>£2,222.87</b>	<b>£2,222.87</b>
Misc expenditure (recharges)	£1,903.73	£319.14	£2,222.87	£2,222.87
<b>PWLB Repayments</b>	<b>£3,475.70</b>	<b>£0.00</b>	<b>£3,475.70</b>	<b>£3,475.70</b>
PWLB Repayments	£3,475.70	£0.00	£3,475.70	£3,475.70
<b>Repairs and Maintenance</b>	<b>£17,832.02</b>	<b>£2,013.58</b>	<b>£19,845.61</b>	<b>£59,475.93</b>
Cemetery maintenance	£225.00	£45.00	£270.00	£270.00
Grass and hedge cutting	£3,346.60	£669.33	£4,015.93	£7,500.00
Lengthsman Duties	£6,434.51	£0.00	£6,434.51	£11,500.00
Litter Picking - St Chads Water	£640.00	£0.00	£640.00	£960.00
Other maintenance	£1,813.43	£350.23	£2,163.66	£5,000.00
Parish Rooms maintenance	£114.31	£22.87	£137.18	£500.00
Pavilion maintenance	£1,038.27	£207.66	£1,245.93	£1,245.93
Playground maintenance	£2,750.34	£550.06	£3,300.40	£6,000.00
Tree, fence and path maintenance	£893.50	£90.00	£983.50	£15,500.00
Covid-19 Costs	£576.06	£78.44	£654.50	£1,000.00
Leisure Green upgrade				£10,000.00
<b>Running Costs</b>	<b>£4,372.73</b>	<b>£136.03</b>	<b>£4,508.76</b>	<b>£10,871.08</b>
Audit Fees	£529.30	£80.00	£609.30	£550.00
Chairman's Allowance	£13.00	£0.00	£13.00	£300.00
DMGT Insurance	£442.13	£0.00	£442.13	£419.08
Election Costs				£2,300.00
Newsletters / Subscriptions	£181.00	£0.00	£181.00	£1,302.00
Office expenses	£268.49	£39.03	£307.52	£2,200.00
Parish Insurance	£2,523.81	£0.00	£2,523.81	£2,500.00
Training	£415.00	£17.00	£432.00	£800.00
Youth Council				£500.00
<b>Utility</b>	<b>£1,586.09</b>	<b>£159.66</b>	<b>£1,745.98</b>	<b>£4,290.89</b>
Cemetery Rates	£428.43	£0.00	£428.43	£687.96
Electricity – MUGA floodlights				£264.60
Electricity – Parish Rooms	£187.71	£9.39	£197.10	£661.50
Electricity – Pavillion	£138.14	£6.91	£145.05	£496.13
Telephone & Broadband	£191.80	£38.41	£230.44	£372.00
Water Charges – Parish Rooms	£94.23	£0.00	£94.23	£176.40
Water Charges – Pavillion	£20.75	£0.00	£20.75	£132.30
Website	£525.03	£104.95	£629.98	£1,500.00
<b>(blank)</b>				
(blank)				
<b>Grand Total</b>	<b>£49,010.54</b>	<b>£2,850.84</b>	<b>£51,861.72</b>	<b>£115,660.72</b>

- c. Councillor proposals for capital spends in the next financial year – it was RESOLVED that the Recreation and St Chads Committee would meet to look at capital spends for St Chads and the Leisure Green for 2021-22 prior to 1<sup>st</sup> December. The Finance and General Purpose Committee will hold a meeting on 1<sup>st</sup> December at 7.30pm to review a first draft budget for 2021-22. The clerk will contact EBC to ask about the council tax base and concurrent functions funding

**163/20** Items for the next meeting – any items / motions for the next meeting are to be submitted to the clerk by 26 November 2020.

**164/20** Date of next full council meeting – Tuesday 8<sup>th</sup> December 2020 at 7.00pm

The meeting was closed by the Chairman at 9.27pm