

DRAYCOTT PARISH COUNCIL

Minutes of the Full Council Meeting held in the Parish Rooms, Elvaston Street, Draycott on Tuesday 11th February 2020 at 7.30pm

Present - Chairman – V Clare, Councillors – J Fletcher, R Brown, M Wilson, B Rogerson, C Wheatley, T Scott, A Meakin, D Dundas

Police – No

County Council – Cllr Robert Parkinson

Members of the Public – None

Minutes recorded by - Sheena Butcher

Public Speaking – None

PART 1 – NON-CONFIDENTIAL ITEMS

366/19 Apologies - none

367/19 Variation of Order of Business – none

368/19 Declaration of Members Interests – none

369/19 Dispensations – none

370/19 To receive reports from the:

County Council – Cllr Robert Parkinson

Lowest council tax rise for 5 years

DCC has approved the lowest council tax increase for 5 years. At 2%, the increase will be used exclusively on services for older people and, by making no additional increase for other services, the rise is the lowest in the country compared to similar authorities that have agreed their budgets. The proposal was agreed at a meeting of the Council on Wednesday, 5th February, 2020 along with a budget for 2020 to 2021 of £560.2 million. This budget is 8% higher than last year, following extra Government funding, including extra money for children’s and adult care services. Overall, this is the biggest rise in the DCC budget since 1997, putting it in a good financial position for the year ahead.

Council Leader Councillor Barry Lewis said:

“In the past year we have welcomed significant extra funding from the Government, which has led to our being in a much more solid and positive financial position. The strong budget we have been able to present allows us to deliver an ambitious plan for Derbyshire, including protecting high quality, vital services, growing our economy, bringing new investments to the county and working to ensure Derbyshire is a post-Brexit success story.”

“While we welcome the additional funding we have received from Government, it still falls short of what is needed to meet the ever increasing demands on our social care services. That’s why we are continuing to call for our fair share of funding. However, as an enterprising council we can do a lot with the budget that we have, especially if we work more closely with our colleagues in districts and boroughs and our communities, which is our aim.”

Investments for the year ahead include:

- An extra £20.7 million for children’s services to fund increased demand and costs including placements, support for care leavers, safeguarding, special educational needs and more social workers;
- An extra £18.9 million for adult social care to cover growing demand due to an ageing population, winter pressures and the implementation of a transformation programme to promote greater independence for older people;
- £4 million to develop measures to address the threat of climate change, with an on-going £200,000 each year to co-ordinate and plan activity to reduce the council’s and county’s carbon footprint;

- £15 million to build a new 40-bed residential care home on the former Bennerley School site in Cotmanhay, (looking to work with a housing provider to invest a further £15 million in extra care housing on the same site);
- £3 million for maintenance at residential care homes for older people;
- £6 million to support the building of new schools in areas with major new housing developments;
- £6 million to provide additional school places by expanding existing schools to meet local area demands due to new housing;
- £7.6 million to maintain and upgrade schools across the county including re-roofing, new windows, heating updates and re-wiring;
- £10.9 million to fund the disabled facilities grant scheme, for disabled people needing major adaptations to their homes so they can continue to live independently;
- £22 million for the Local Transport Plan, which includes support for major projects including the A61 Growth Corridor, general road maintenance and road safety schemes;
- An initial sum of £270,000 to begin planning to tackle ash dieback.

Revised Borrowwash Library opening hours consultation

Opening hours at Borrowwash Library are shortly to be consulted on after an interested party working on taking it over for community management withdrew from the process. The Library is currently open for 32 hours per week and DCC says that it will need to reduce its opening times to 18 hours in line with the other 7 libraries where consultations have already been held.

Council Leader and Cabinet Member for Strategic Leadership, Culture and Tourism Councillor Barry Lewis said:

“The changes being made are all part of the Libraries for Derbyshire programme and, as well as achieving necessary savings, they will ensure we have a library service which reflects people’s changing habits and use of new technology and is fit for the future.

“We were disappointed that the interested party we were working with on taking over Borrowwash Library has withdrawn from the process, but we do expect this to happen from time to time and are not downhearted. We accept it is a complex process and requires a big commitment, and everyone involved has to be confident the library can be sustainable and thrive for years to come.

“I’d encourage people who use Borrowwash Library to take part in the consultation and let us know what opening times suit them best and why. We want to make this as seamless as possible and cause the least inconvenience to library users.”

The Borrowwash Library consultation launches on Monday 10 February for 6 weeks. Library users will be asked which days or specific hours would suit them best for the library to be open. The online form will give tick-box options and also free-text space so people can explain reasons for their choices and give further comment.

Briar Close House Care Home

An independent survey has found that some DCC older care homes need extensive work to bring them up to modern standards, including rewiring. This work could cost more than £34 million. Therefore, Cabinet agreed on 23 January 2019 to consult on the closure of 7 older homes and to refurbish 3. No decisions will be made about the future of any of the homes until DCC has considered all the responses received.

One of the homes proposed for refurbishment is Briar Close House, Borrowwash. As work would be disruptive, residents would be offered the opportunity to move out temporarily while the work took place if they wish. If they choose not to move out, they may still be required to re-locate within the home to allow work to take place in certain areas.

Borough Council – Cllrs Val Clare and Tim Scott

A consultation on growth options in Erewash has begun and residents are encouraged to have their say on the council’s choice of preferred housing sites.

The local plan consultation and growth options will form part of the council's Core Strategy and aims to help identify the locations are sufficient land to live with the housing requirements of the Borough.

The 12 week consultation runs until Monday, the 20th of April 2020 and be accessed, along with relevant documents, in the 2020 Core Strategy Review page on the EBC website.

Several public exhibitions have been arranged with the Council Officers be on hand to discuss Growth Options proposals. These are scheduled to take place at the following locations, between 12pm and 7pm:

- Monday 10th February, Kirk Hallam Social Club, Dallimore Road, Kirk Hallam.
- Tuesday 18th February, Sawley Community Hall, Draycott Road, Sawley.
- Monday 24th February, Function Room at Ilkeston Football Club, Awsworth Road.

Copies of documents and representation forms are available a Ilkeston and Long Eaton Town Halls , and at all libraries in Erewash. Documents are also available to view at Spondon and Oakwood libraries in the Derby City area.

Electric vehicle charging points have now been installed in three Erewash Borough Council car parks. Charging points - where one electric vehicle can be charged at a time - are now available at Long Eaton railway station, and Gibb Street car park, Long Eaton. In Ilkeston, one charging unit is available, along with two dedicated parking bays at the Pimlico town centre car park.

Drivers will need a pay and display ticket for their vehicle while they use these bays charge up.

In honour of VE day Erewash residents planning to mark the 75th anniversary with a street party on Friday, the 8th of May have a chance to apply for funding to help with their commemorations Grants are only on offer for events taking place on Friday, the 8th of May and can be used to help with things like bunting entertainment table and chair hire and food and drink (non alcoholic). Full details of how to apply and what the grants may be useful can be found on the grants page on the EBC website. Party planners are used to put in the applications for funding as soon as possible.

Where events are to be held on the street and application for a Road Closure Order must be submitted and this information is also available on the councils website.

Residents will also be able to pay their VE Day tributes at wreath-laying commemorations at Ilkeston Cenotaph and Long Eaton War Memorial on Friday, the 8th of May.

Ilkeston Brass and Long Eaton Silver Prize Band will entertain from 2:30 pm to 3 pm before pausing for the laying of remembrance wreathes at 3 pm. The bands will then play again from 3:15 pm to 3:45 pm.

The next Full Council Meeting takes place at 7pm on Thursday 5th March at Ilkeston Town Hall.

Parish Councillors

Cllr Fletcher attended a course on sustainable future and growing Community Woodland on 5th February 2020

Police

Crime Figures from 10/1/2020 – 10/2/2020

- 14/1 Victoria Rd Criminal damage
- 18/1 Town End Rd, Theft
- 21/1 Cowslip Meadow, Criminal damage
- 26/1-30/1 Wilne Rd, Vehicle crime
- 5/2 Walter St, Criminal Damage
- 5/2 Town End Rd, Vehicle crime
- 6/2 Nottingham Rd, Burglary

- 8/2 Market St, Criminal damage
Anti-Social Behaviour Calls
- 22/1 Cowslip Meadow
- 3/2 St Marys Ave

371/19 Minutes –the minutes of the Planning and Transport Committee and Full Council on 14 January 2020 were approved to be a true and accurate record of the meetings and were signed accordingly by the Chairman

372/19 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.” - None

373/19 Update on progress from the Minutes – the Clerk reported that all actions had been completed apart from the following;

- Item 315/19 – Cemetery Tree work the conifer work is still outstanding (waiting for Network Rail)
- Item 317/19 d Cemetery Committee recommendations regarding signage for the Remembrance Sunday Service to be carried forward
- Item 325/19 (Action Plan for 2020) will be produced once the budget and precept has been approved – this will run from April – March so will be completed prior to April
- Item 342/19 Defibrillator, we have received a sum of £39.72 from DVF towards the upkeep of the Defibrillator. It is now on google maps as Public Toilet / Defibrillator. Emma Moorhouse has agreed to send me evidence of the weekly checks on a spreadsheet for our records and is going to speak to EMAS about providing further directions to the Defib (not just on Station Road)
- Item 348/19 – Works at the Pavilion, the fail safe test failed due to the Thermostatic Values not having their own stop taps and being old. I am awaiting a quote for new values and stop taps and they will be sited next to both showers to comply with the regulations
- 355/19 – Severn Trent Community Fund – work to be carried forward due to clerks workload

374/19 Chairman’s Report

It has been a very difficult month for the council with the resignation of Cllrs Sarah Gelsthorpe and Darren Gelsthorpe and I thank them both for their contributions. The Water fountain was fitted at Draycott Playing Fields and I was extremely angry to note the sign damage which is beyond repair and the damage to the newly installed Penguin Bin in the play area. Thanks to Cllr Fletcher for acting so quickly on the blown down tree at the Leisure Green on the 10th February. Also thanks to Cllr Meakin for taking on the responsibility of opening and closing of the gate at St Chad’s Water over the winter period. I am consulting with the monitoring officer at EBC for advice regarding our co-option policy.

375/19 Clerk’s Report

We were unsuccessful in the bid for funding for the Leisure Green Car park and fence, however, the Army Cadet Force have agreed to donate £1200 towards the fence and gate post installation. The order has been placed for this with Ilkeston Fencing and I will update the council when I have an installation date.

I attended a meeting regarding moving the Pensions system to IConnect and we will be early adopters of this reporting system – training will take place on 18 February.

I attended a Grant Funding training event at DALC – this was very informative and I have implemented some of the ideas in the bids that are being put together.

The water bottle refill station has been installed, and I have signed up the station and the Parish Rooms on the refill app – I have also asked all the local business to support this initiative and sign

themselves up as a free water refill site – the sign was damaged beyond repair on 10th February and this has been reported to the police and I am investigating the purchase of a hardier composite material.

The new barrier lock has been installed at St Chad's Water LNR, the St Chad's Water LNR survey is going well and we have 35 electronic responses to date, plus 22 paper copies.

We have a Chellaston Academy Volunteer for 10 hours over the February half term, she will input the paper copies into the survey for analysis and continue with the Cemetery Burial record filing Leisure Green new toddler play area – we have been notified that Cllr Parkinson has donated £1000 from his DCC members fund towards the costs of refurbishing the play area, DVF have also received £600 for a new seat in the area. I am still awaiting notification from Pocket Park funding. The new bins have been installed and the old ones removed, also, the gate at the Cemetery has been fixed and work to level the uneven slabs is near completion. The fire extinguishers at the Pavilion and Parish Rooms have been serviced.

I met with a representative from the Probation Service and they are starting with the work at the cemetery on 6th March, we will schedule further dates after this.

Sandiacre Town Football Club have requested a pitch inspection from the FA with the view of the FA funding some pitch improvements. The tree blown down at the Leisure Green on 10th Feb was removed by Canopy at a cost of £450 and it has caused damage to the path which Dirty Wellies will fix. PW Defence has invited the Council to visit the business to discuss partnership working, Cllrs Meakin, Wilson, Wheatley, Brown would attend – they are to discuss 3 date and time options for the clerk to arrange with PW Defence.

376/19 Anti-Social Behaviour in the Parish – the damage reported to the Water Bottle Refill Station sign at the Football Pavilion has been reported to the police. The penguin bin in the play area has also been damaged, Paul Guyll has installed larger fixings to hopefully stop further damage

377/19 Vice Chairman – it was RESOLVED that Cllr Tim Scott would be the vice chairman until April 2020

378/19 Committees – it was RESOLVED that Cllr Andy Meakin would join the Finance and General Purpose, Recreation and St Chad's Committee and the Planning and Transport Committee he will also represent the Parish Council with the Fishing Club

379/19 To discuss and RESOLVE any items relating to any of the following Committees
a. Finance and General Purpose - it was recommended and approved by the full council that the clerks toil will be paid in March as overtime. The spends versus budget for 2019- 2020 is on target
b. Planning and Transport - no items

380/19 Recreation and St Chad's Water LNR – St Chads LNR Heritage Lottery Funding Application – the next meeting of the working party will be on Wednesday 19th February from 10am in the Parish Rooms

c. Cemetery – Cllr Dundas provided a copy of the report from St Chads Church regarding remedial work to the cemetery that will occur prior to them closing the churchyard. The clerk has purchased tiles that will be used to mark cemetery ashes plots

d. Annual Parish Meeting Working Group – The clerk will continue to update the spreadsheet

381/19 Annual meeting of the Parish, it was RESOLVED that a working group will be created to determine the format and date. The working group will consist of Cllr Tim Scott (Chairman) Cllrs Diane Dundas, Andy Meakin, Martin Wilson, Val Clare and Sheena Butcher. The annual newsletter will be moved online and it was RESOLVED that a small number of paper copies (150) would be available via some businesses in the village, the Parish Rooms and at the Annual Meeting of the Parish

- 382/19** Youth Council – it was RESOLVED to carry this item forward until May 2020
- 383/19** Cemetery – it was RESOLVED that Cllr Wheatly would source and cost ashes plot location markers
- 384/19** Water Bottle Refill Station, It was RESOLVED to accept the donation of the water station from Draycott Millennium Green Trust and to accept the remaining balance as a donation towards future running costs. The clerk will add the equipment to the asset register. A new sign in a more robust material will be ordered by the clerk
- 385/19** St Chads Water LNR Gate Opening and Closing – its was RESOLVED that Cllr Andy Meakin would open and close the gate until 1st April. From then on, the Fishing Club will become responsible for this
- 386/19** St Chads LNR Heritage Lottery Funding Application – the next meeting of the working party will be on Wednesday 19th February from 10am in the Parish Rooms
- 387/19** Finance
- a. Fishing Club Fees – it was RESOLVED that the fees for the year 2020-21 would be £350.00 which may be reviewed
 - b. The accounts for payment and receipts since the last meeting were approved and the council accepted the refreshment costs from the December meeting were not all receipted and approved payment to Cllr Clare

Payment Schedule for 11 February 2020 PC Meeting - as of 11 Feb 2020

Inv Date	To Whom	Description	Total Amount
14/01/2020	EON	Invoice H180694B0C - Pavillion Electricity Costs	£ 27.86
16/01/2020	EON	Invoice H180D2C09D - Parish Rooms Electricity Costs	£ 29.62
19/01/2020	Mr Christmas Tree Ltd	Invoice 1165 - Christmas Tree	£ 270.00
20/01/2020	Val Clare	Reimbursement for Christmas Gifts to volunteers and refreshments (not all received)	£ 105.00
21/01/2020	Boston Promotional Gifts UK	Invoice 320024 ID card for Cllr Andy Meakin	£ 9.60
24/01/2020	Excel Office Supplies Ltd	Invoice IN00165931 Toners and office equipment	£ 542.56
23/01/2020	Glendale Countryside Ltd	Invoice GC436-4774 - Jan Grounds Maintenance	£ 270.02
24/01/2020	S G Berresford	Invoice for Installing extractor fan and testing lighting columns	£ 115.00
27/01/2020	Elson and Hall Ltd	Invoice SI-10270 1750 St Chad's Surveys	£ 130.00
27/01/2020	Talk Talk Business	Invoice 20594740 - Phone and internet charges	£ 29.40
28/01/2020	Glendale Countryside Ltd	Invoice GC436-4794 extra grass cut	£ 173.32
05/02/2020	Website Design Derby	Website hosting and support - Inv WEB5177 (DD Schedule)	£ 35.25
05/02/2020	St Chads Fishing Club	Litter Picking December 19	£ 80.00
05/02/2020	Sheena Butcher	Cleaning equipment for Pavillion	£ 16.27
05/02/2020	Sheena Butcher	Milage to DALC Cromford for Grant Training	£ 22.50
05/02/2020	Sheena Butcher	January Salary	£ 1,404.31
05/02/2020	HMRC	Tax and NI for January 2020	£ 387.69
05/02/2020	DCC Pensions	Pension for January 2020	£ 402.76
02/02/2020	Dirty Wellies	Invoice 141 - january duties plus clearing of parish rooms, installation of litter bins	£ 1,086.00
02/02/2020	Dirty Wellies	Invoice 142 stone footpath 16, cut back footpath 9 and 11	£ 385.00
06/02/2020	DALC	Invoice SI-2062 2x climate emergency workshop places	£ 60.00
07/02/2020	Glendale Countryside Ltd	CREDIT Note for Invoice GC436-4525CR	-£ 117.30
07/02/2020	Canopy Tree Services Ltd	Invoice 191161 - part invoice for tree works at the Cemetery	£ 1,710.00
05/02/2020	Website Design Derby	Invoice WEB5720 Domain Name and SSL Cert for the Website	£ 60.00
08/02/2020	Waterplus	Invoice STW-INV03433134 Pavilion water charges	£ 20.53
10/02/2020	Canopy Tree Services Ltd	Invoice 200212 - Clear wind blown tree from Leisure Green	£ 450.00
		Total payments	£ 7,705.39

Reciepts Schedule for 11 February 2020 PC Meeting

Inv Date	From Whom	Description	Total Amount
14/01/2020	Basil Crossman	50% of Internment Fees for plot 51	£ 50.00
14/01/2020	A W Lymn	50% of Memorial Plaque permission for plot 51	£ 40.00
14/01/2020	HMRC	VAT 126 Refund submission 1/12/2019-31/12/2019	£ 845.13
17/01/2020	A W Lymn	Remaining 50% of Memorial Plaque permission for plot 51	£ 40.00
21/01/2020	A W Lymn	Burial Fees for Plot 1388 (re-open)	£ 160.00
21/01/2020	A W Lymn	Burial Fees for Plot 1338	£ 700.00
28/01/2020	Co-Op Funeralcare Long Eaton	Burial Fees for Ashes Plot 159	£ 120.00
28/01/2020	A W Lymn	Remaining 50% of Internment Fees for plot 51	£ 50.00
29/01/2020	Horibin Memorials	Memorial Application for Ashes Plot 133	£ 40.00
31/01/2020	Draycott Village Fund	Monies donated towards upkeep of Defibrillator	£ 39.72
04/02/2020	Co-Op Funeralcare Long Eaton	Ashes Plaque fees for plot 159 and 128	£ 120.00
04/02/2020	Derbyshire County Council	Invoice 2019-015 Minor maintenance Scheme for footpath works	£ 385.00
08/02/2020	Michelle Butler	Interment fees for Ashes Plot 133	£ 50.00
		Total Receipts	£ 2,639.85

- a. Financial Statement and Bank Reconciliation – it was RESOLVED to note both statements as correct

Financial Statement for 11 February 2020 PC Meeting -version 2

Receipts budget v actual 2019-20

Row Labels	Values	
	Sum of Budget	Sum of Amount
Bank Interest	£188.00	£188.00
Burial ground	£1,750.00	£2,390.00
Precept	£39,657.00	£39,657.00
Concurrent Functions	£30,171.00	£30,171.00
Contribution from DPC Reserves	£13,248.48	
Recharges	£1,432.13	£1,817.13
Rents - others	£2,300.00	£1,635.80
Rents Football Clubs	£2,000.00	£1,180.00
VAT Refund	£6,000.00	£7,078.00
Rents St Chad's Water	£350.00	£350.00
Grants / Playscheme	£12,188.00	£11,847.72
Grand Total	£109,284.61	£96,314.65

Payments budget v actual 2019-20

Row Labels	Values	
	Payments Budget (Including VAT)	Payments to date (Including VAT)
Employment		
Clerks Salary	£18,222.06	£15,430.43
Mileage	£200.00	£192.45
Tax /NI	£4,712.98	£4,253.17
Pension	£4,420.87	£4,424.35
Employment Total	£27,555.91	£24,300.40
Utility		
Water Charges – Parish Rooms	£168.00	£125.85
Water Charges – Pavillion	£126.00	£67.42
Electricity – MUGA floodlights	£252.00	
Electricity – Pavillion	£472.50	£244.40
Electricity – Parish Rooms	£630.00	£351.90
Cemetery Rates	£655.20	£580.83
Website	£444.15	£387.75
Telephone & Broadband	£754.22	£465.89
Cemetery Recycling Charges	£6.72	£6.72
Utility Total	£3,508.79	£2,230.76
Running_Costs		
Training	£1,063.00	£1,298.50
Parish Rooms	£500.00	£255.00
Office expenses	£2,000.00	£2,293.74
Audit Fees	£482.70	£482.70
Newsletters / Subscriptions	£1,240.00	£854.00
Chairman's Allowance	£300.00	£146.50
Election Costs	£95.25	£95.25
Parish Insurance	£2,428.66	£2,428.66
DMGT Insurance	£399.12	£399.12
Youth Council	£150.00	
Running_Costs Total	£8,658.73	£8,253.47
Non_Recurring_Expenses		
Misc expenditure (recharges)	£685.00	
Non Recurring Expenses2	£228.00	£228.00
Non_Recurring_Expenses Total	£913.00	£228.00
General_Power_of_Competence		
Rememberance Sunday	£1,080.90	£1,080.90
Christmas Tree / Lights	£3,650.00	£3,623.18
Summer Playscheme	£3,100.00	£3,100.00
Dog Bags	£795.00	£795.00
Newsletter Delivery	£100.00	£100.00
Band Concert	£125.00	£125.00
Hanging Basket Sponsorship	£87.00	£87.00
Donations / Grants	£1,060.00	£1,060.00
Cemetery	£791.34	£791.34
Maintenance Contract for CCTV System	£420.00	£420.00
General_Power_of_Competence Total	£11,209.24	£11,182.42
PWLB_Repayments		
PWLB Repayments	£3,475.70	£3,475.70
PWLB_Repayments Total	£3,475.70	£3,475.70
Repairs_and_Maintenance		
Litter Picking - St Chads Water	£960.00	£880.00
Grass Cutting	£3,321.61	£2,847.18
Hedge, tree and fence maintenance	£12,688.91	£9,111.91
Path maintenance	£13,147.03	£13,147.03
Playground maintenance	£7,543.07	£7,443.07
Pavilion maintenance	£300.00	£304.44
Parish Rooms Maintenance	£68.00	£68.00
Lengthsman Duties	£9,000.00	£9,019.20
Other Maintenance	£5,554.62	£4,525.66
Repairs_and_Maintenance Total	£52,583.24	£47,346.49
Grand Total	£107,904.61	£97,017.24

Summary	
Balance as at 1st April 2019	
Co Operative bank account(s) balance	£ 16,077.54
Nationwide Building Society balance	£ 30,343.95
	£ 46,421.49
Less unrepresented Chqs as at 31/3/2019	£ -
Balance as at 1st April 2019	£ 46,421.49
Receipts	
Total Receipts to date	£ 96,314.65
Payments	
Total payments to date	£ 97,017.24
BALANCE	
Balance as 1 April +Receipts - Payments	£ 45,718.90
Bank reconciliation	
07/02/2020	
Co-op bank account(s) balance	£ 21,130.08
Nationwide bank account balance	£ 30,343.95
Total monies	£ 51,474.03
Minus Unpresented cheques	£ 7,135.13
Plus payments not received at bank	£ 1,380.00
Total	£ 45,718.90
Bank Reconciliation difference	-£ 0.00

Budgets revised as per Dec 19 PC Meeting

388/19 Items for the next meeting – any items / motions for the next meeting are to be submitted to the clerk by 2nd March 2020

389/19 Date of next full council meeting – Tuesday 10th March 2020 at 7.30pm

The meeting was closed by the Chairman at 9.05pm