

DRAYCOTT PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD IN THE PARISH ROOMS ELVASTON STREET, DRAYCOTT ON TUESDAY 12th NOVEMBER 2019 AT 7.30PM

Present: Chairman – V Clare

Councillors – J Fletcher, R Brown, D Gelsthorpe, D Dundas, T Scott, C Wheatley, M Wilson, B Rogerson, S Gelsthorpe

Police – No

DCC – Cllr R Parkinson

Members of the Public – 3

Mrs S Butcher - Clerk and RFO

Public Speaking – Market Street residents have formed a resident’s association and a letter was given to the clerk asking the council to recognise the group. The group presented a proposal to request that the Council work with the association and business’s on Market Street to discuss a way of moving forward and for the council to take on the role of mediating better parking solutions and relations between the two groups. This will be added to the December agenda for consideration by the Council.

PART 1 – NON-CONFIDENTIAL ITEMS

270/19 Apologies- None

271/19 Variation of Order of Business – none

272/19 Declaration of Members Interests – none

273/19 Dispensations – none

274/19 To receive reports from the:

County Council – Cllr Robert Parkinson

Social media campaign highlights council's green credentials

Derbyshire County Council has been using social media to make residents aware about what the authority does to help protect the environment.

The council has created posts on Facebook and Twitter explaining how its services work to reduce carbon emissions.

With the hashtag #gogreenDerbyshire, the posts have shown how the authority encourages people to use washable nappies, recycle, travel on Derbyshire Connect buses, buy Wayfarer travel tickets, use electric vehicles and walk to school with the help of school crossing patrols.

Council backs National Hate Crime Awareness Week

Social media is being used by Derbyshire County Council to raise awareness of hate crime during National Hate Crime Awareness Week.

The week runs from 12-19 November and various tweets and Facebook posts will advise people how to report hate crime and help people identify what a hate crime is.

Derbyshire's latest casualty figures

The latest road casualty figures for Derbyshire were revealed in the 2018 Annual Casualty Report, discussed at Cabinet on 10 October.

42 people were killed on Derbyshire’s roads in 2018 compared with 32 the previous year.

And although the numbers of people injured in crashes on the county’s roads reduced from the previous year (1,571 in 2017 and 1,537 in 2018) the number of those seriously injured in those crashes increased from 266 in 2017, to 288 in 2018.

Support for residents and businesses affected by flooding

Derbyshire County Council has made £100,000 available to help residents and businesses affected by the recent flooding.

Dozens of communities were affected after almost a month’s worth of rain fell across Derbyshire in just two days, closing many roads and causing widespread disruption.

The County Council has set up the Derbyshire Floods Hardship Fund for Residents and the Derbyshire Floods Business Hardship Fund.

Residents who were evacuated or whose homes flooded will be eligible to apply for a one-off payment of £104.

Small or micro businesses whose premises were flooded will be eligible to apply for an emergency payment of £300 to help them cope with immediate, short-term loss of income.

More information on how to report flooding, who is involved in managing flooding risk in Derbyshire and how residents can protect themselves from flooding is available on the DCC [website](#)

Borough Council

Sadly, the firework display at West Park Long Eaton on Saturday 2nd November had to be cancelled due to the weather conditions and the waterlogged park itself. The display company agreed with the Borough Council on the cancellation, as the

controls are electronic and could not be used in a flooded field. On a more positive note, the channelling of floodwater onto West Park saved what would have previously been flooded homes in Long Eaton.

The Chestnut Fair returns to Long Eaton for its 25th anniversary on the 22nd 23rd 24th of November. This follows on from the Charter fair which took place at Ilkeston from the 16th to the 19th of October and was a great success.

Residents can join the Mayor of Erewash, Councillor Sue Beardsley, when she hosts Erewash Borough Councils' Annual Civic Service at 3pm on Sunday 17th November at Ilkeston Methodist Church, Nottingham Road Fellowship. Anyone attending is asked to please be seated by 2.45pm.

We both recently received a grant application from the 1st Draycott & Wilne Scouting Group, who had the sad finding of dry rot in their hut. We hope that the grant of £300 given by both of us will help towards the cost of this awful problem for them and will present a cheque to them shortly.

Long Eaton Christmas lights switch on will take place on Thursday 28th November, with entertainment in Market Place from 5.30pm to 8.30pm with the switch on itself at 7pm.

Parish Councillors

Councillors confirmed that they have attended training courses as per the schedule. Cllrs Tim Scott and Val Clare attended the Derby and Sandiacre Canal Trust meeting on 9th October and reported that the windows will be replaced on the cottages. An ecology survey is required prior to any grant applications being processed. The Borrowash bottom lock is almost completed. The trust are hoping to offer a boat trip on the river in Derby City and the boat is under construction with the aim to launch in March. There will be a breakfast meeting at the Old Library in Derby on 14th November to advertise the boat trip and future plans. The next meeting of the group will take place in January.

Police

Recorded Crime Figures from 11th September – 11th November - supplied by PCSO Pykett;

Crimes – 10 recorded instances

11/10 Town End Rd, Theft, 14/10 Wallis Close, Criminal damage, 17/10 Hopwell Rd, Public order, 19/10 Derby Rd, Theft, 17/10 Derby Rd, Public order, 29/10 Cowslip Meadow, Burglary, 28/10 Tudor Court, Vehicle Crime, 30/10 New St, Criminal Damage, 31/10 Villa St, Theft, 4/11 Wallis Close, Criminal Damage

Anti-Social Behaviour – 14 recorded instances

9/10 Elvaston St, 9/10 New St, 21/10 Derby Rd, 22/10 The Green, 25/10 Derby Rd, 29/10 Market St, 2/11 Derby Rd. x3, 3/11 Derby Rd x2, 6/11 Derby Rd x2, 9/11 Derby Rd.

275/19 Minutes –the minutes of the Planning and Transport Committee on 8 October, Full Council on 8 October, Recreation and St Chads Committee on 9 October and 18 October, Cemetery Committee on 22 October were agreed to be a true and accurate record of the meetings and were signed accordingly by the Chairman

276/19 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.” - None

277/19 Update on progress from the Minutes – the Clerk reported that all actions had been completed apart from item 222/19 Fence at the Army Cadet Hut which is awaiting their response.

278/19 Chairman's Report

The flooding at St Chad's LNR is very concerning and we may as a council need to consider how we manage the paths and maintenance at St Chads if this is to become a more regular occurrence. The damage to the railway fence was fixed very swiftly by Network Rail but again is of concern that Dens are being made and people are trespassing onto the railway land and tracks. The Remembrance Service was very well attended and the clerk is asked to send letters of thanks to the Scouts for their fantastic refreshments, DVF for marshalling the event, the Churches for a wonderful service, Tony Tilling for his time and efforts in putting out the signs, Rev Garry Dundas and Cllr Martin Wilson for putting up the lamp post poppies and to Cllr Dianne Dundas and her team of councillors who organised and worked at the event. Cllr Ben Timberley has resigned his position from the Council with immediate effect from 12 November. The clerk will write to thank him for all of his hard work and dedication to the Parish over the years and he will be missed.

279/19 Clerk's Report

All hedges have now been completed apart from topping the far hedge at St Chads – this has been delayed due to the flooding. St Chads is still flooded and will require a damage assessment when it is safe to do so. Glendale have been instructed to perform an extra cut of the grass. All new bins have been received and are awaiting Dirty Wellies to install them. The following

tree work has been awarded to Canopy, Leisure Green 22nd Nov, St Chads 25-29 Nov, Cemetery 9-13th December. Cllr Tim Scott and myself will be attending the Website Accessibility Webinar Training Sessions on 25th and 27th November – this will give us the tools to determine if our current website will pass the AA standard requirements by Sept 2020. The application to renew our Quality Council Award was submitted on 22nd October 2019. We are still awaiting the outcome of the grant application from the Water Fountain Association, another water fountain has been sourced that costs less and plumbing costs have been requested.

280/19 Anti-Social Behaviour in the Parish – The police information regarding ASB was noted with regards to the den making. Network Rail repaired the railway fence immediately upon reporting.

281/19 To discuss and RESOLVE any items relating to any of the following Committees

- a. Finance and General Purpose – Meeting on 19 November
- b. Planning and Transport – please see the minutes from the meeting on 12/11
- c. Recreation and St Chad's Water LNR – Cllr Jenny Fletcher asked the clerk to print out the National Lottery Heritage Fund information for review. The tree works due to take place at St Chads may need to be changed dependant on the flood damage and if the site is accessible. Members of the committee will inspect for damage when the site is accessible.
- d. Cemetery – the Remembrance Service was a success with over 260 people in attendance. A working group comprising of Cllrs Diane Dundas, Tim Scott, Roger brown, Val Clare, Chris Wheatly and Darren Gelsthorpe will meet on Tuesday 26th November to review the organisation of the service and note any changes required for next year to be recommended to the Cemetery Committee. The collection total at the service was £352.88 which has been given to the Derbyshire Branch of the Royal British Legion.
- e. Annual Parish Meeting Working Group – The clerk will continue to update the spreadsheet

282/19 Grant Funding Request – Miles of Smiles Playgroup grant request of £100 – it was RESOLVED to award £60 to be paid direct to Wilne with Draycott PC towards the hire of St Marys Church Hall.

283/19 Youth Council – Cllr Sarah Gelsthorpe reported on her meeting with the British Youth Council, it was RESOLVED that the council would investigate setting up a Youth Council and delegate responsibility to Cllr Sarah Gelsthorpe to create a questionnaire for the youths / children of the Parish to complete to provide us with their opinion on a Youth Council. The council approved a budget of £150 for this financial year and £500 for 2020-21 to help progress this.

284/19 Brass Band Concert 2020- it was RESOLVED to request 5th July for the Draycott Parish event to be held on the Leisure Green

285/19 Access to Draycott Playing Fields – the Council RESOLVED that the current access entrances had been put in place a number of years ago to protect the land from misuse by vehicles and horses after previous incidents had damaged the land. The council believes that it has made reasonable adjustments as per the Disability Discrimination Act and that users of Mobility Scooters and Wheelchairs of standard size can access the playing fields and play area via the entrances on Gertrude Road. It was noted that the entrance after the Pavilion is the widest entrance.

The request from a resident to remove the hoops at the Hopwell Road entrance was denied as this would leave the land open to vehicle and horse rider misuse. The decision was based on advice from SLCC, if their Equality legal advisor advises an alternative response, the council will review their decision.

286/19 Fence at the Army Cadet Area – no feedback has been received despite the clerk chasing, the item will be carried over to the next meeting

287/19 Table Tennis Club request to renew their lease – the council RESOLVED that they would take advice from a solicitor specialising in Commercial Leases but the principle of renewing the lease was approved for a maximum period of 99 years. The choice of solicitor was delegated to the Finance and General Purpose Committee. The clerk was instructed to discuss the rent revision options with the solicitor. The change of boundary to the building only was also approved.

288/19 Finance

- a) Accounts for payment and receipts since the last meeting

Payment Schedule for 12 November PC Meeting			
Inv Date	To Whom	Description	Total Amount
15/10/2019	ACE Stainless Fabrications Ltd	Invoice CT-4139 Additional combi lock for Open position on gate	£ 96.00
27/09/2019	Glendale Countryside Ltd	Invoice GC436-4532 Hedge Cutting adjacent to the MUGA	£ 124.51
11/10/2019	EON	Invoice H17B3CE006 Electrics at the Pavilion	£ 36.99
15/10/2019	Sheena Butcher	Invoice GB-172524301-2019-24223 Amazon 500 cable ties for Lamp Post Poppie	£ 9.90
16/10/2019	Sheena Butcher	Car park fees for DALC Employment Law Training on 16/10/19	£ 3.00
16/10/2019	Sheena Butcher	Mileage for DALC Employment Law Training on 16/10/19	£ 22.50
24/10/2019	Sheena Butcher	Supplies for Pavilion (Bleach and Toilet Rolls)	£ 9.17
10/10/2019	SLCC	Invoice 129780 - SLCC National Conference 2 Oct 2019	£ 96.00
21/10/2019	SLCC	Clerks Manual 2019	£ 47.50
19/10/2019	EON	Invoice H17BAE6FFE	£ 14.13
21/10/2019	NALC	Invoice 13961 - Local Councils Award Scheme Reg Fee for Quality Award	£ 60.00
25/10/2019	Broxap Ltd	Invoice INV255746 3 x bins	£ 671.76
30/10/2019	Broxap Ltd	Invoice INV255894 1 x penguin bin	£ 217.20
29/10/2019	Elson and Hall Ltd	Invoice SI-9809 Remembrance Order of Service x 250	£ 75.00
30/10/2019	Earth Anchors Ltd	Invoice EA32743 2 litter bin liners with locks	£ 202.74
01/11/2019	Sheena Butcher	Wages for October plus back pay from June - Sept for increase in hours to 23pw	£ 2,369.00
01/11/2019	HMRC	Tax / NI for October	£ 1,067.55
01/11/2019	DCC Pensions	Pension for October	£ 752.99
01/11/2019	St Chads Fishing Club	Litter Picking in Sept	£ 80.00
01/11/2019	Erewash Borough Council	Cemetery Rates	£ 53.00
01/11/2019	Website Design Derby	Website hosting and support - Inv WEB5177 (DD Schedule)	£ 35.25
01/11/2019	Dirty Wellies	Invoice 138 October Duties	£ 675.00
06/11/2019	Roger Brown	Planning Training Milage reimbursement 66 miles	£ 26.40
23/10/2019	Glendale Countryside Ltd	Invoice GC436-4584 October Grass Cutting	£ 270.02
07/11/2019	DALC	Invoice SI-1972 - First Aid in the workplace training	£ 95.00
07/11/2019	DALC	Invoice SI-1955 - 5 places on Planning Nuts and Bolts Course	£ 250.00
01/11/2019	Information Commissioners Office	Annual Data Protection Fee	£ 35.00
27/10/2019	Talk Talk	Invoice 20263881 - phone and broadband charges	£ 29.60
11/11/2019	Russ Torr Video Systems	Invoice 15179 PA System for Rem Sunday	£ 90.00
08/11/2019	Draycott Village Fund	Invoice 006/19 Christmas Tree for Parish Rooms	£ 20.00
11/11/2019	Brandon Hire Station	Invoice 7549581 Hire of Signs for Rem Sunday	£ 249.00
12/11/2019	Wilne with Draycott PCC	Grant to Miles of Smiles Play Group for room hire paid direct to St Marys	£ 60.00
		Total payments	£ 7,844.21

Reciepts Schedule for 12 November PC Meeting			
Inv Date	From Whom	Description	Total Amount
22/10/2019	HRMC	VAT 126 Refund Submission 1/7/19 -30/9/19	£ 3,192.54
		Total reciepts	£ 3,192.54

- b) The Council RESOVLED to note the quarterly bank reconciliation to cashbook conducted by Cllr Tim Scott on 8th November 2019 Which included July – October reconciled payments and receipts
- c) Financial Statement – To RESOLVE to note the statement as below

Finance Statement as of 8 November 2019

Receipts budget v actual 2019-20

Row Labels	Values	
	Sum of Budget	Sum of Amount
Bank Interest	£50.00	£188.00
Burial ground	£1,750.00	£865.00
Precept	£39,657.23	£39,657.00
Concurrent Functions	£30,171.05	£30,171.00
Contribution from DPC Reserves	£8,107.24	
Recharges		£747.13
Rents - others	£2,300.00	£1,442.60
Rents Football Clubs	£2,000.00	£190.00
VAT Refund	£2,000.00	£4,363.31
Rents St Chad's Water	£350.00	£350.00
Grants / Playscheme	£1,900.00	£10,808.00
Grand Total	£88,285.52	£88,782.04

Summary	
Balance as at 1st April 2019	
Co Operative bank account(s) balance	£ 16,077.54
Nationwide Building Society balance	£ 30,343.95
	£ 46,421.49
Less unrepresented Chqs as at 31/3/2019	£ -
Balance as at 1st April 2019	£ 46,421.49
Receipts	
Total Receipts to date	£ 88,782.04
Payments	
Total payments to date	£ 66,902.50
BALANCE	
Balance as 1 April +Receipts - Payments	£ 68,301.03
Bank reconciliation	
08/11/2019	
Co-op bank account(s) balance	£ 47,421.31
Nationwide bank account balance	£ 30,343.95
Total monies	£ 77,765.26
Minus Unpresented cheques	£ 9,464.23
Plus payments not received at bank	£ -
Total	£ 68,301.03
Bank Reconciliation difference	£ 0.00

Payments budget v actual 2019-20

Row Labels	Values Payments Budget (Including VAT)	Payments to date (Including VAT)
Employment		
Clerks Salary	£16,442.76	£11,217.50
Mileage	£209.64	£110.55
Tax /NI	£1,019.45	£3,090.10
Emp Pension Cont	£2,828.15	£3,216.07
Employment Total	£20,500.00	£17,634.22
Utility		
Water Charges – Parish Rooms	£168.00	£84.22
Water Charges – Pavillion	£126.00	£53.44
Electricity – MUGA floodlights	£252.00	
Electricity – Pavillion	£472.50	£153.69
Electricity – Parish Rooms	£630.00	£225.26
Cemetery Rates	£655.20	£421.83
Website	£444.15	£282.00
Telephone & Broadband	£754.22	£377.69
Cemetery Recycling Charges		£6.72
Utility Total	£3,502.07	£1,604.85
Running_Costs		
Training	£1,500.00	£813.50
Parish Rooms	£500.00	£255.00
Office expenses	£1,500.00	£1,561.58
Audit Fees	£500.00	£482.70
Newsletters / Subscriptions	£1,240.00	£516.00
Chairman's Allowance	£300.00	£21.50
Election Costs	£2,300.00	£95.25
Parish Insurance	£2,500.00	£2,428.66
DMGT Insurance	£1,000.00	£399.12
Running_Costs Total	£11,340.00	£6,573.31
Non_Recurring_Expenses		
Non Recurring Expenses2	£1,500.00	£228.00
Non_Recurring_Expenses Total	£1,500.00	£228.00
General_Power_of_Competence		
Remembrance Sunday	£570.00	£741.90
Christmas Tree / Lights	£2,835.00	£173.18
Summer Playscheme	£4,305.00	£3,100.00
Dog Bags	£822.15	£795.00
Newsletter Delivery	£52.50	£100.00
Band Concert	£131.25	£125.00
Hanging Basket Sponsorship	£91.35	£87.00
Donations / Grants	£1,000.00	£1,000.00
Cemetery	£1,879.50	£791.34
Maintenance Contract for CCTV System	£441.00	£420.00
General_Power_of_Competence Total	£12,127.75	£7,333.42
PWLB_Repayments		
PWLB Repayments	£3,475.70	£3,475.70
PWLB_Repayments Total	£3,475.70	£3,475.70
Repairs_and_Maintenance		
Litter Picking - St Chads Water	£960.00	£640.00
Grass Cutting	£5,000.00	£1,981.10
Hedge, tree and fence maintenance	£2,000.00	£2,673.91
Path maintenance	£10,000.00	£13,147.03
Meadow maintenance – St Chads Water	£80.00	
Playground maintenance	£3,500.00	£1,019.93
Pavilion maintenance	£300.00	£119.17
Parish Rooms Maintenance		£68.00
Lengthsman Duties	£9,000.00	£6,263.20
Other Maintenance	£5,000.00	£4,140.66
Repairs_and_Maintenance Total	£35,840.00	£30,053.00
Grand Total	£88,285.52	£66,902.50

289/19 Items for the next meeting – to be submitted to the Clerk by 30th November 2019

290/19 Date of next full council meeting – Tuesday 10th December at 7.00pm

Part 2 – Confidential Information – Exempt Matters - None

The meeting was closed by the Chairman at 9.35pm