

DRAYCOTT PARISH COUNCIL

MINUTES OF THE FULL COUNCIL MEETING HELD IN THE PARISH ROOMS ELVASTON STREET, DRAYCOTT ON TUESDAY 10th SEPTEMBER 2019 AT 7.30PM

Present: Chairman – V Clare

Councillors – J Fletcher, R Brown, D Gelsthorpe, S Gelsthorpe, D Dundas, T Scott, C Wheatley, M Wilson

Police – No

DCC – Cllr R Parkinson

Members of the Public – None

Mrs S Butcher - Clerk and RFO

Public Speaking - None

PART 1 – NON-CONFIDENTIAL ITEMS

170/19 Apologies- B Rogerson, B Timberley

171/19 Variation of Order of Business – none

172/19 Declaration of Members Interests – none

173/19 Dispensations – none

174/19 To receive reports from the:

County Council – Cllr Robert Parkinson

Highways & Transport Capital Programmes - 2020/21

I have received the annual invitation to identify whether there are any local problems which need to be addressed in Borrowash, Breaston and Draycott. I would therefore be grateful to be advised of any particular problems with the condition of roads or footpaths within Draycott. Please include places where existing road markings are in need of attention.

I have been asked to respond no **later than 30 September 2019**.

Longmoor Road (Sandiacre) re-opens

Longmoor Road in Sandiacre re-opened on Friday, 30 August 2019 following work to repair the canal bridge damaged by fire. The work was done as quickly as possible with support from the Derby and Sandiacre Canal Trust which fast-tracked permission to work on their land.

County Council has launched a climate change campaign

An intensive 10-week social media campaign was launched on Monday, 2nd September 2019 by Derbyshire County Council.

The campaign:

- highlights the Council's practical action on climate change
- recognises green initiatives by individuals, community groups and businesses
- inspires local people and organisations to reduce their carbon footprint.

Borough Council

Councillors have now returned to business after the summer recess.

The Borough Council has recently fined people for various offences including littering from smoking, dog fouling and fly tipping, and where caught, will continue to do so.

On Saturday, 14th September at Erewash Museum, Ilkeston, there will be the Enchanted Garden. Meet the Queen of the fairies and see live performances in the museum garden. Make your own fairy craft to take home or hunt for the magical Fairy doors hidden around the museum. Admission is free although some activities are chargeable.

On Saturday 21st September Teddy Bears Picnic Victoria park Ilkeston 1200-1500

A community event supported by local churches and community groups with free activities, a teddy bear hunt and games, as well as entertainment on the bandstand. why not bring a picnic and your favourite teddy bear!

On Sunday, 22nd September at Victoria Park, Ilkeston 1400-1500

Stapleford Salvation Band will be performing on the bandstand. Seats are limited so please bring your own.

The next full council meeting takes place on Thursday 10th of October at 7pm at Long Eaton Town Hall.

Parish Councillors

Cllr Brown updated on DVF progress on their continued work on the Community Allotment site and their intentions to put in planning permission for a storage shed (permission has been given by the pub) The Dickensian Fayre will be held on Tuesday 3rd December and DVF welcome the involvement of the Draycott Business Forum who will be organising the location of the outside stalls.

Cllr Dundas attended the Draycott Business Forum who are looking forward to supporting the Dickensian Fayre

Cllr Scott attended the AGM of the Derby and Sandiacre Canal Trust and reported on their progress, they are looking for volunteers

Police

Recorded Crime Figures from 9th July -10th September supplied by PCSO Pykett;

Crime - 10 instances

10-19/7 Walter St, Theft, 6/8 Market St, Non dwelling burglary, 9/8 Cowslip Meadow, Public order, 14/8 Wilne Rd, Theft 14/8 Wilne Rd, Vehicle crime, 16/8 Station Rd, Criminal damage, 1/8-17/8 Derby Rd, Criminal damage, 23/8 Hopwell Rd, Theft 16/7-3/9 The Croft, Burglary, 4/9 New Street, Theft

ASB - 15 instances

20/7 Derby Rd, 21/7 Walter St, 27/7 The Muga, New St, 29/7 Nooning Lane, 30/7 Derby Rd, 5/8 Sawley Rd, 7/8 Derby Rd 1/8 Derby Rd, 19/8 Sawley Rd, 19/8 Fowler St, 19/8 The Pines, 20/8 Wilne Rd, 26/8 The Muga, New St, 28/8 Derby Rd 1/9 West Ave

175/19 Minutes –the minutes of the last full council meeting on 9th July and the Planning and Transport Committee on 13th August were agreed to be a true and accurate record of the meetings and were signed accordingly by the Chairman

176/19 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.” - **None**

177/19 Update on progress from the Minutes – the Clerk reported that all actions had been completed.

178/19 Chairman’s Report

Whilst the Clerk was on leave, the gate at the Playing Field was vandalised beyond repair – Dirty Wellies have secured it whilst a new gate is on order. My thanks to the resident who reported this to both myself and the police, they also have CCTV footage of the culprits who broke the gate. A number of Councillors and the Clerk helped litter pick whilst Dirty Wellies was on annual leave – my thanks to those who helped. The Anti-Social Behaviour in general has been less than experienced last year which is pleasing to note. We still have an issue of drug activity and litter behind the Army Cadet Hut and I have asked the clerk to obtain costs to install fences and a gate for an agenda item next month as the Army Cadets facilities team are not willing to do this at present.

179/19 Clerk’s Report

The pathway work at St Chad’s Water LNR has been completed. The barrier gate was installed 30/8/19 and the use of the gate came into effect w/c 3/9/19, the Fishing Club have the Hi Vis Vests, the potholes have been filled in Free of Charge by Glendale using excess tarmac from the rework at the MUGA. The hedge cutting work was awarded to Glendale and will be completed week commencing 23rd September. The three football teams are now playing and will be responsible for the pitch marking for the season, they have been asked to re-iterate to all players to park at the Leisure Green. The field gate was vandalised in August and a new one will be installed by Dirty Wellies.

Derbyshire County Council has completed works cutting back footpaths in the village.

We have received a grant from EBC of £750 towards the Water Refill Station (requested £2000), we are still awaiting decisions from The Water Fountain Trust (£1000 – decision in December), Foundation Derbyshire (£2000 – decision October) and Rotary Club (£1000 – decision date not known) As we receive more decisions, we may need to consider other grant funding sources / determine not to go ahead.

The Website has some accessibility tools which is the start of the work to comply with the regulations a plugin has been installed that adds the ability to increase/decrease text size, change the contrast to high or negative etc, a banner at the bottom of the website to ask for cookie consent (you’ve likely seen these on other websites) has been installed, this links to your Privacy Policy page also. This work has been completed by Website Design Derby free of charge.

Cemetery Memorial Testing Updates

| | Numbers | Actions to date |
|-----------------------|---------|--|
| Stake and Banded | 7 | 1 fixed by stonemason 2/8/19 1 memorial removed 30/8/19 5 still stake and banded with no contact from owners |
| Laid Flat | 3 | 3 still laid flat with no action or contact from owner |
| Unauthorised memorial | 1 | Resolved – rock removed 9/7/19 |

The clerk provided all councillors with a copy of the financial year end forecast and will be asking all committees to review their budgets and ensure that the monies are spent where agreed. The committees are also asked to determine any additional

spends that they would like to submit for the October meeting in light of the additional monies being available due to our success of grant funding. Committees are also asked to start to consider the budget requirements for 2020-2021 for discussion in Oct / November as we will have to determine the precept amount by the December meeting (latest)
The clerk is on annual leave w/c 23rd September for a week and the office phone line will be diverted to Cllr Clare in her absence.

180/19 Youth Shelter at the Leisure Green – there have been no reports regarding ASB around the youth shelter. There have been instances of youths climbing over the Scout Hut fence and causing damage / climbing onto the roof – the Scouts are aware of this and are taking action. The council RESOLVED to change the agenda item to Anti Social Behaviour in the Parish from next month

181/19 To discuss and RESOLVE any items relating to any of the following Committees minutes

- a. Finance and General Purpose – no report
- b. Planning and Transport – Cllr Darren Gelsthorpe outlined the agenda for the meeting on Thursday 12th September and asked that all Councillors attend to support the event. It was RESOLVED that Cllr Wilson would be the Elvaston Quarry Liaison for the Council and would attend the meeting on Tuesday Oct 8th. This means that he would not be able to attend the Planning and Transport Committee meeting and it was RESOLVED that Cllr Scott would stand in for Cllr Wilson in his absence. East Midlands Airport has asked the council to consult with them on Future Airspace – part of a Government national programme to modernise the way airspace is managed. All councillors have been asked to read the email and the clerk will add this to the agenda in October
- c. Recreation and St Chad’s Water LNR – Cllr Fletcher reported on the progress of obtaining quotes for the various works required, the next meeting for the committee will take place on Wednesday 9th October at 9.30am in the Parish Rooms. The clerk was asked to chase Dirty Wellies on putting up the new St Chad’s Water LNR signs
- d. Cemetery – Cllr Dundas will meet with Cllr Scott and the Clerk on Tuesday 17th Sept at the Cemetery to review the burial plot map versus the actual site and note the removal / reduction of shrubs ready for discussion at the next committee meeting which will take place on Tuesday 24th September at 7pm in the Parish Rooms. The agenda will cover the cemetery and organisation of the Remembrance Sunday Outdoor Service which will take place on Sunday 10 November at the War Memorial from 10.45am – 11.30am. The clerk is to ensure that all community groups are invited to this meeting including DVF who will help Marshall the event.
- e. Annual Parish Meeting Working Group – The clerk will continue to update the spreadsheet

182/19 Grant Funding Request – None received

183/19 Summer Playscheme Evaluation– It was noted that the Playscheme evaluation showed another successful year and it was RESOLVED that the council would continue to support the scheme next year as long as prices did not increase too much – the clerk is to ask AM Sports Coaching for a quote for next year

184/19 CPRE – It was RESOLVED to continue the membership of CRPE

185/19 Parish Council Insurance – it was RESOLVED to pay the renewal as specified and that the cover in the renewal was reflective of the council’s requirements

186/19 New Financial Regulations – it was RESOLVED to adopt the new Financial Regulations

187/19 Finance

Accounts for payment and receipts since the last meeting

PAYMENTS

| Payments to authorise | | |
|--|--|-----------------------|
| Company | Description | Total to Pay |
| Talk Talk Business | Invoice 19932828 | £ 30.42 |
| Dirty Wellies | Invoice 134 - work in July plus staking and banding 7 headstones | £ 807.50 |
| S G Berresford | Invoice for PAT Testing 17 items | £ 68.00 |
| Erewash Borough Council | Invoice 3044996 - cost of election | £ 95.25 |
| Boston Promotional Gifts UK | Invoice 690420 - 3 x St Chads Car Park opening hour signs | £ 72.00 |
| Boston Promotional Gifts UK | Invoice 690421 2 x Play area signs | £ 48.00 |
| Wilne with Draycott PCC | Invoice 597 - Room Hire of St May's Church Hall for Parking Cons Meeting | £ 36.00 |
| EON | Invoice H176CO76E4 Electricity Parish Rooms | £ 13.29 |
| PKF Littlejohn LLP | Invoice SB20190137 - Audit fees for Ext Audit 2018-19 | £ 360.00 |
| St Chads Fishing Club | Litter Picking in July | £ 80.00 |
| Erewash Borough Council | Cemetery Rates | £ 53.00 |
| Website Design Derby | Website hosting and support - Inv WEB5177 (DD Schedule) | £ 35.25 |
| DCC Pensions | Pension for July 2019 | £ 315.21 |
| Sheena Butcher | Clerks Salary for July 2019 | £ 1,163.00 |
| HMRC | Tax / NI for July 2019 | £ 217.87 |
| Post Office Shop | Inv 4158552 Office equipment and litter pickers | £ 74.63 |
| Post Office Shop | Inv 4161859 Litter Picking Gloves | £ 2.38 |
| Glendale Countryside Ltd | Inv GC436-4391 Grass Cutting in July | £ 270.02 |
| Glendale Countryside Ltd | Inv GC436-4403 Hedge cutting at Gertrude Road | £ 263.50 |
| Glendale Countryside Ltd | Inv GC436-4404 Install and re-align goal posts and first line marking of pitch | £ 313.82 |
| Waterplus | Inv INV 02818838 water charges Pavilion | £ 28.97 |
| Eon | Inv H1778A3011 Electricity Pavilion | £ 14.44 |
| CPRE membership | Annual membership of CRPE | £ 36.00 |
| AM Sports | Invoice 00379 Coaching fees for the summer playscheme | £ 2,400.00 |
| Krowmark Ltd | invoice 468438 10 HI VIS Vests | £ 70.14 |
| Eon | Invoice H17865CEF5 Electricity Parish Rooms | £ 19.85 |
| Talk Talk Business | Invoice 20043977 Phone and Broadband | £ 30.67 |
| DCC Pensions | Pension for August 2019 | £ 315.21 |
| Sheena Butcher | Clerks Salary for August 2019 | £ 1,163.00 |
| HMRC | Tax / NI for August 2019 | £ 217.87 |
| Glendale Countryside Ltd | Invoice GC436-4444 grass cutting august | £ 270.02 |
| Glendale Countryside Ltd | Invoice GC436-4449 pathway repair works at St Chads - scrape and rake work | £ 826.01 |
| Glendale Countryside Ltd | Invoice GC436-4449 pathway repair works at St Chads (lottery funded) | £ 11,528.50 |
| Erewash Borough Council | Invoice 3045327 Flower Basket sponsorship yr 3 of 3 | £ 87.00 |
| Came and Company Local Council Insurance | Invoice 1532/1421 Insurance Premium | £ 2,428.66 |
| Post Office Shop | invoice 4282904 - gloves for litter picking | £ 1.19 |
| St Chads Fishing Club | Litter Picking in August | £ 80.00 |
| Erewash Borough Council | Cemetery Rates | £ 53.00 |
| Website Design Derby | Website hosting and support - Inv WEB5177 (DD Schedule) | £ 35.25 |
| ACE Stainless Fabrications Ltd | Invoice CT-4067 new barrier gate and combi locks at St Chads | £ 1,632.00 |
| Dirty Wellies | Invoice 135 lengthsman duties August plus installation of signs at st chads | £ 677.90 |
| PWLB | Loan Repayment | £ 1,737.85 |
| Waterplus | Invoice parish Rooms | £ 38.55 |
| British Telecom | Invoice VP980152700521 - Final Bill | £ 58.05 |
| | Total to be authorised | £ 28,069.27 |
| Reciepts | | |
| Company | Description | Total received |
| Army Cadets | Invoice 2019-009 Rent 1/10/19 - 31/12/19 | £ 193.20 |
| 1st Draycott and Wilne Scouts Group | Invocie 2019-010 insurance for Scout Hut | £ 747.13 |
| | Total receipts | £ 940.33 |

Financial Statement – To RESOLVE to note the statement as below

| Receipts budget v actual 2019-20 | | | Payments budget v actual 2019-20 | | |
|----------------------------------|-------------------------|-------------------|--|--|-------------------------------------|
| Row Labels | Values Sum of Budget | Sum of Amount | Row Labels | Values Payments Budget (Including VAT) | Payments to date (Including VAT) |
| Bank Interest | £50.00 | £38.55 | Clerks Salary | £16,442.76 | £7,685.30 |
| Burial ground | £1,750.00 | £240.00 | Mileage | £209.64 | £61.65 |
| Precept | £39,657.23 | £39,657.00 | Tax /NI | £1,019.45 | £1,804.88 |
| Concurrent Functions | £30,171.05 | £30,171.00 | Emp Pension Cont | £2,828.15 | £2,147.87 |
| Contribution from DPC Reserves | £8,107.24 | | Employment Total | £20,500.00 | £11,699.70 |
| Recharges | | £747.13 | Utility | | |
| Rents - others | £2,300.00 | £1,442.60 | Water Charges – Parish Rooms | £168.00 | £45.67 |
| Rents Football Clubs | £2,000.00 | £190.00 | Water Charges – Pavillion | £126.00 | £53.44 |
| VAT Refund | £2,000.00 | £1,170.77 | Electricity – MUGA floodlights | £252.00 | |
| Rents St Chad's Water | £350.00 | £350.00 | Electricity – Pavillion | £472.50 | £84.43 |
| Grants / Playscheme | £1,900.00 | £10,808.00 | Electricity – Parish Rooms | £630.00 | £175.36 |
| Grand Total | £88,285.52 | £84,815.05 | Cemetery Rates | £655.20 | £315.83 |
| | | | Website | £444.15 | £211.50 |
| | | | Telephone & Broadband | £754.22 | £259.46 |
| | | | Cemetery Recycling Charges | | £6.72 |
| | | | Utility Total | £3,502.07 | £1,152.41 |
| | | | Running_Costs | | |
| | | | Training | £1,500.00 | £172.00 |
| | | | Parish Rooms | £500.00 | £255.00 |
| | | | Office expenses | £1,500.00 | £1,281.50 |
| | | | Audit Fees | £500.00 | £482.70 |
| | | | Newsletters / Subscriptions | £1,240.00 | £421.00 |
| | | | Chairman's Allowance | £300.00 | £21.50 |
| | | | Election Costs | £2,300.00 | £95.25 |
| | | | Parish Insurance | £2,500.00 | £2,428.66 |
| | | | DMGT Insurance | £1,000.00 | £399.12 |
| | | | Running_Costs Total | £11,340.00 | £5,556.73 |
| | | | Non_Recurring_Expenses | | |
| | | | Non Recurring Expenses2 | £1,500.00 | £228.00 |
| | | | Non_Recurring_Expenses Total | £1,500.00 | £228.00 |
| | | | General_Power_of_Competence | | |
| | | | Remembrance Sunday | £570.00 | £90.00 |
| | | | Projects | | £99.36 |
| | | | Christmas Tree / Lights | £2,835.00 | £173.18 |
| | | | Summer Playscheme | £4,305.00 | £3,100.00 |
| | | | Dog Bags | £822.15 | £795.00 |
| | | | Newsletter Delivery | £52.50 | £100.00 |
| | | | Band Concert | £131.25 | £125.00 |
| | | | Hanging Basket Sponsorship | £91.35 | £87.00 |
| | | | Donations / Grants | £1,000.00 | £200.00 |
| | | | Cemetery | £1,879.50 | £791.34 |
| | | | Maintenance Contract for CCTV System | £441.00 | £420.00 |
| | | | General_Power_of_Competence Total | £12,127.75 | £5,980.88 |
| | | | PWLB_Repayments | | |
| | | | PWLB Repayments | £3,475.70 | £3,475.70 |
| | | | PWLB_Repayments Total | £3,475.70 | £3,475.70 |
| | | | Repairs_and_Maintenance | | |
| | | | Litter Picking - St Chads Water | £960.00 | £480.00 |
| | | | Grass Cutting | £5,000.00 | £1,297.42 |
| | | | Hedge, tree and fence maintenance | £2,000.00 | £263.50 |
| | | | Path maintenance | £10,000.00 | £13,147.03 |
| | | | Meadow maintenance – St Chads Water | £80.00 | |
| | | | Playground maintenance | £3,500.00 | £1,019.93 |
| | | | Pavilion maintenance | £300.00 | £90.00 |
| | | | Parish Rooms Maintenance | | £68.00 |
| | | | Lengthsman Duties | £9,000.00 | £4,703.90 |
| | | | Other Maintenance | £5,000.00 | £2,537.96 |
| | | | Repairs_and_Maintenance Total | £35,840.00 | £23,607.74 |
| | | | Grand Total | £88,285.52 | £51,701.16 |

| Summary | | |
|--|---|------------------|
| Balance as at 1st April 2019 | | |
| Co Operative bank account(s) balance | £ | 16,077.54 |
| Nationwide Building Society balance | £ | 30,343.95 |
| | £ | 46,421.49 |
| Less unrepresented Chqs as at 31/3/2019 | £ | - |
| Balance as at 1st April 2019 | £ | 46,421.49 |
| Receipts | | |
| Total Receipts to date | £ | 84,815.05 |
| Payments | | |
| Total payments to date | £ | 51,701.16 |
| BALANCE | | |
| Balance as 1 April +Receipts - Payments | £ | 79,535.38 |
| Bank reconciliation | | |
| 03/09/2019 | | |
| Co-op bank account(s) balance | £ | 71,808.22 |
| Nationwide bank account balance | £ | 30,343.95 |
| Total monies | £ | 102,152.17 |
| Minus Unpresented cheques | £ | 23,557.12 |
| Plus payments not received at bank | £ | 940.33 |
| Total | £ | 79,535.38 |
| Bank Reconciliation difference | £ | 0.00 |

It was RESOLVED to approve the bank reconciliation to cash book conducted by Cllr Tim Scott with no errors found (April – June reconciled)

188/19 Items for the next meeting – to be submitted to the Clerk by 27th September 2019, items to include are Army Cadet Hut fencing, East Midlands Airport Future Airspace

189/19 Date of next full council meeting – Tuesday 8th October at 7.30pm

Part 2 – Confidential Information – Exempt Matters - None

The meeting was closed by the Chairman at 8.47pm