

DRAYCOTT PARISH COUNCIL

MINUTES OF THE MEETING HELD IN THE PARISH ROOMS ELVASTON STREET,
DRAYCOTT ON TUESDAY 12 February 2019 AT 7.30PM

Present; Chairman – V Clare

Councillors – J Fletcher, T Scott, A Wilson, B Rogerson, D Gelsthorpe, B Timberley, D Dundas, County
Councillor R Parkinson

Police – No

Members of the Public – 9

Mrs S Butcher - Clerk and RFO

Public Speaking

A local resident spoke about parking issues by users of the Olympic Pub – the clerk will ask PSCO Pykett to ask the landlord to encourage users to use the car park instead of parking both sides of Harrington Street. Also large lorries are using Harrington St, Villa Street and Elvaston Street, there has been damage to cars and lorries have been stuck. Harrington Street has a sign 'Unsuitable for Goods Vehicles' but it is not easily seen and the UN of unsuitable has been taped over. The clerk will arrange for the tape to be removed from the sign. The clerk will also ask for DCC highways to determine if weight restrictions can be put into place on Harrington Street, Villa Street and Elvaston Street and to place more signs warning of access issues

Another resident spoke in support of the Octopus Energy offer of free trees to local groups and charities and suggested that the Parish Council consider planting some trees along the railway fence on the Playing Field – he also requested that the Council consider planting trees that are attractive to bees and suggested Lime Trees and or Crab Apple. The council will consider this request as part of the working with DVF/DIB partnership item on the agenda (see 190/18)

A representative from DVF / DIB spoke about the report she had submitted to the Parish Council for discussion in the agenda (see 190/18)

PART 1 – NON-CONFIDENTIAL ITEMS

178/18 Apologies- Cllr M Alexander, Cllr A McCandless (received after the meeting)

179/18 Variation of Order of Business – none

180/18 Declaration of Members Interests – none

181/18 Dispensations – none

182/18 To receive reports from –

A) County Councillor – Robert Parkinson

Library

DCC Cabinet, on 20th December 2019, approved its plan for libraries with some amendments:

- Supporting groups running community managed libraries (CMLs) with five years of grant funding, rather than four
- Making £50,000 available to pay for independent support for CMLs
- Seeking help from Locality (a national network supporting community organisations) to support CMLs
- Giving more support and assistance in the financial processes of running a CML for the first two years
- Managing the transition to a CML, with council staff support for the first two years
- Helping with recruiting and training volunteers, and developing eLearning packages
- Ensuring the council includes support for CMLs in any new staffing structure
- Trialling the Smart library idea before any implementation
- Keeping the existing DVD stock and loaning them free of charge until March 2021.

The proposal for Borrowash Library to be offered to volunteers remains in place. Throughout this process, DCC leadership have been clear that *no libraries will close*, and I have not seen anything to the contrary. My understanding is that it is now intended to carry out an exercise to try to recruit volunteers. The latter may or may not be forthcoming, but there will certainly be some interesting and

lively discussions. Should the recruitment exercise not be successful, then there will need to be further consultations to determine the way forward, so all is not yet decided

Budget 2019/2020

Plans to increase council tax by a lower than predicted amount of 3.99% were recommended for approval by Derbyshire County Council's Cabinet. The budget proposals, which include the lower council tax rise instead of an earlier predicted 4.99%, continued investment in road improvements and targeted spending on services for vulnerable older people and children, were subsequently approved by the Council on Wednesday 6 February. The budget for 2019 to 2020 was set at £519.5m, with £329.4m coming directly from the council tax which, for a Band D property, will rise from £1,272.12 to £1,322.88 (£50.76 per year or 98p per week). The adult social care portion (2%) of the overall 3.99% increase would cost the average Band D property £25.44 per year or 49p per week

£8.4M drive to improve Derbyshire's roads

Fixing more potholes, resurfacing country lanes, rebuilding retaining walls and work to fix drains are all on the list for Derbyshire County Council this winter as it spends an extra £8.4m Government cash which is on top of the £36m the County Council is already investing in its roads this year.

One of the conditions is that the cash is spent before April, so DCC are employing extra pairs of hands to support the regular workforce and additional specialist equipment and materials. This will help speed up repairs to get roads and pavements in a much better condition as quickly as possible.

The money is being spent on repairing roads and pavements and fixing potholes ready for more major resurfacing and surface dressing

Clearing out drains to prevent flooding and repairing and rebuilding retaining walls are also being made priorities

The £8.4m is being used to:

- repair roads and paths in advance of more major work such as surface dressing - £2.7m
- resurface unclassified (unnumbered) roads – local roads mainly used for local journeys - £2.3m
- repair and rebuild retaining walls and carry out improvements to bridges, such as installing safety barriers - £1.6m
- fix potholes - £800,000
- resurface paths - £500,000
- carry out drainage works linked to road and path repairs and resurfacing to cut down on future maintenance work - £500,000

B) Borough Councillor – Val Clare

Leisure services have now been outsourced to a management company (the buildings are owned by EBC) – this outsourcing will provide savings to the council and the leisure facilities will receive investment from the management company. The fees to users will be held at the current prices or with very minor increase. The last collection for the Brown Bins will be on the week commencing 18th February and will recommence on week commencing 4 March. The Saturday bulky waste collection is going well and the hope is that fly tipping will be reduced in the Borough

C) **Parish Councillors** – Cllr Gelsthorpe attended Community Engagement Training at DALC on 14 January and discussed the course – see item 194/18

D) Police – Crime figures 31st December – 9th February supplied by PCSO Pykett via email

Crime – 4 recorded instances

- 12/1 Station Rd, Assault Dog bite
- 19/1-21/1 Station Rd, Criminal damage
- 23/1 Arthur St, Criminal damage
- 6/2 Station Rd, Criminal damage

183/18 Minutes - It was RESOLVED to confirm as a correct record the minutes from 8 January 2019 and minutes of the Planning Committee on 12 February 2019

184/18 To determine which items if any from Part 1 of the Agenda should be taken with

the public excluded. None

185/18 Update on progress from the Minutes – The clerk reported that items:

96/18 – Footpaths 5 and 9 will be cut back on 4 March 2019

119/18 – DCC highways have stated that they will write to the landowner to repair the damaged fence on Hopwell Road – no letter received to date, however as per resolution 119/18 Dirty Wellies have been instructed to repair the fence

150/18 – the length of the proposed circular route pathway at the playing fields will be 0.422m

171/18 – St Chads concrete pathway height issue – ongoing, the clerk will ask Horizons for the CDM statement from when they installed the pathway to enable a full H&S risk assessment

186/18 Chairman's Announcements

The pavement between the pub and shop has been temporarily re-instated whilst works are in progress, there was comments on social media that concerned Cllr Clare – she inspected the works as did Cllr Parkinson and Cllr Scott and found the temporary surface to be adequate. There have been signs of motocross use on the Draycott Millennium Green Skate Park – could we ask residents to report any misuse to the police and the clerk will also inform PCSO Pykett of this

187/18 Report of the Parish Clerk

I have instructed Glendale to trim footpaths number 9 and 11 and work will commence on 4 March 2019. An invoice to DCC has been sent for £385 under the minor maintenance agreement. The new printer is in use. There has been some damage to some tiles in the kitchen at the Pavilion which STFC are repairing. Parish Council 14 May meeting (AGM) start time 7pm, prior to the start of the meeting, all acceptances of office must be signed this will incorporate the ordinary Council meeting and then be followed by the DMGT AGM. The Grounds maintenance contract for 2019-20 has been signed by both parties. The football match booked on 2 and 9 Feb was cancelled due to the ground being too wet – requested by Sandiacre Town Football Club to preserve the quality of the pitch and was approved by Cllr Rogerson and myself. Derby Family History Society will be sending me their burial records for Draycott Cemetery which will be of great help in transferring the records online. A fence on Clay Street adjoining the Draycott Playing Fields was reported as damaged on Friday 8 February, a letter was sent to the owner and the fence was reported as repaired on Monday 12th February, thanks to the owner for the swift response. A willow tree was reported as fallen down on Monday 11th February, this has been cut up and a habitat pile created, the tree was situated on the water side of the pathway near the wildlife meadow at St Chads Water. I will be on annual leave from Friday 22nd February – Friday 1st March (Inclusive) The office will be closed during this time but Cllr Clare can be contacted in an emergency, the answerphone and email out of office will provide her contact details.

188/18 Youth Shelter at the Leisure Green – it was RESOLVED to review the anti-social behaviour at the Leisure Green next month. It was noted that Cllr Scott has seen it being used as per its purpose on a number of occasions

189/18 Christmas Provisions Working Party– an update was provided, and once quotes have been received the working party will meet to provide recommendations to the Parish Council. It was RESOLVED to leave the cylinder in the Planter on the green as is based on the information from the structural engineer report from 2013 and Glendale Countryside's recommendations but when purchasing a larger tree, ensure that the installers chainsaw down the girth to fit the cylinder

190/18 DVF / DIB Partnership Working – it was RESOLVED that the Parish Council fully support the report from DVF / DIB and will work in partnership with them to provide recommendations to the council for approval. The Christmas Provisions working party (consisting of Cllrs Gelsthorpe, Fletcher, Timberley, the clerk and Kaye Througood) will be renamed as the Partnership Working Group. The clerk is to arrange the first meeting to discuss priorities, funding sources and a first set of recommendations based on the report

191/18 Draycott PC Charges Review – it was RESOLVED to charge the following amounts from 1 April 2019 – 31 March 2020

Football – no changes from 2018-19

	Draycott PC
Adults	50 (pitch & pavilion)

Youth Teams	30 (pitch & pavilion – not showers)
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Cemetery – changes from 2018-19 highlighted in bold and red

Charges for:	Draycott Cemetery Resident £	Draycott Cemetery Non-Resident £
Ashes Exclusive Rights	75	150
Ashes Internment	50	100
Ashes Plaque Permission	40	80
Adult Exclusive Rights Burial Plot	275	550
Child Exclusive Rights Burial Plot	140	280
Interment Fees for burial Adult	75	150
Interment Fees for burial Child 1mth – 12 yrs	25	50
Interment Fees for burial Child under 1 month	20	40
Extra Depth	25	50
Re Open a grave	80	160
Cremated remains into a grave	50	100
Headstones and kerbs	100	200
Headstones, footstones etc	65	130
Additional Inscriptions	5	10
Vases	5	10

St Chad's Fishing Club – rent as of 1 April 2019 £330 (no changes from 2018-19)

192/18 Remembrance Sunday Working Group – the group has previously circulated their recommendations and the following was RESOLVED:

- a. The date of the Remembrance Service will be Sunday 10th November 2019
- b. Format of the Service – Outdoor service as per 2018 (Rev Gary Dundas to ask groups to read some of the poems)
- c. Length of time – 45 minutes. Starting time 10.45am, finish by 11.30am
- d. Music – Rev Gary Dundas to determine the music
- e. Road Closure Application – From 10.30 – 12 (to allow people to walk to and from the War Memorial) Sheena to apply
- f. Signage – Same as per last year - Sheena to create a purchase order
- g. Notices – Cllr Dundas will distribute the notices to the affected houses and put up the laminated signs
- h. Marshalling of the Event – Kaye to request 8 volunteers from DVF to Marshal the event alongside 2 Councillors. Tony Tilling will assist in the placing of the signs and barriers as per last year including accepting delivery and returning the signs. A meeting will be arranged a week prior to the event to discuss who will marshal where, review the completed risk assessment and review actions required of marshals
- i. Bugler –Cllr Dundas to also try to obtain a bugler
- j. PA System – Clerk to obtain quotes ensuring that the equipment will provide its own electricity
- k. First Aid – Cllr Scott will act as the First Aider

- l. Order of Service – Same format as 2018 but to increase the amount to 300 copies and on the back put the names of all the fallen from the village
- m. Collection – Rev Gary Dundas to provide a container for a collection – all donations to RBL
- n. Risk Assessment – Cllr Dundas / Sheena to review and create a new risk assessment
- o. In the event of rain – Rev Gary Dundas to request the use of the events shelter from DVF
- p. Lamp Post Poppies – Rev Gary Dundas will arrange that the poppies are put up 2 weekends before
- q. Future working group meeting dates – October, date to be arranged

193/18 Erewash Borough Council Statement of Community Involvement in Planning Applications – it was RESOLVED to devolve the response to the Planning Committee. All planning committee members are to send their comments to the clerk by 10am 19th February. The comments will be collated and sent back to the group for approval to send to EBC by 20th February

194/18 Annual Parish Meeting – Cllr Gelsthorpe presented a summary of the 2 hour training session regarding community engagement which focussed on listening to the residents and engaging with them to determine what the residents want the Council to focus on. DALC suggested changing the format of the Annual Parish Meeting to be a consultation event to gain residents opinions. It was RESOLVED to change the format of the meeting to be:

- a. Introduction by the Chair – Val Clare - 7pm
- b. Brief Derbyshire County Council Presentation - Robert Parkinson 7.05pm
- c. Brief Erewash Borough Council Presentation - Val Clare 7.10pm
- d. Consultation with residents using A1 flip charts gathering their opinions (refreshments will be served whilst residents are providing their comments) – Led by Darren Gelsthorpe 7.15
- e. Summary and thanks – Darren Gelsthorpe 8pm

The clerk will create the Annual Parish Meeting booklet which will encompass the agenda, minutes from last year and the reports from DCC, EBC, Financial Year End of the Parish Council, Parish Council and village groups.

Refreshments including wine and soft drinks will be served with nibbles and it will take place on Tuesday 19th March 7-8pm at the Parish Rooms, Elvaston Street, Draycott. All residents are invited, and it would be appreciated if attendance would be confirmed to the clerk at draycottpc@gmail.com to ensure we have enough refreshments

195/18 Training – it was RESOLVED that the clerk would attend the DALC Spring Seminar on 1st April at a cost of £50 and would also attend the SLCC webinar training on Charity Governance on 15 April and 1st May at a cost of £95 plus VAT

196/18 Refuse Collection – it was RESOLVED that Dirty Wellies (Paul Gyll) would collect all litter from St Chad's Water every Friday morning on weekly basis and bring it to the Parish Rooms for collection by EBC (Richard Ashley's team) for free collection. This will start from Friday 1st March 2019 and will be a cost of £10 per month to the Parish Council from Dirty Wellies. The council noted that the free refuse collection by EBC will stop in March 2020 and Richard Ashley will provide a quote for rubbish collection in October 2019 to enable the Finance Committee to incorporate this new cost into the budget plans for 2020-21

197/18 St Chads

- a. **Landing Area Work** – the council RESOLVED to retrospectively approve the works authorised by the clerk on the 16 January as they were emergency repairs
- b. **Metal Cage** – the council RESOLVED to remove the cage at the start of the car park and awarded the removal work to Glendale Countryside Ltd at as cost of £93.84 including VAT. This

work will be scheduled to co-ordinate with the new waste collection procedures starting from 1 March

198/18 Draycott Cemetery

- a. It was RESOLVED that the Council will host Memorial Inspections Training by the Institute of Cemetery and Crematorium Management on Friday 17th May, in addition to the 2 free spaces, the council will pay for an additional 4 places on the course for councillors at a cost of £540 + VAT
- b. It was RESOLVED to adopt the new style burial forms and regulations as circulated with immediate effect. The clerk will circulate the new forms and inform the funeral directors / stonemasons of the new prices from April 1st 2019

199/18 DVF Picnic in the Park - It was RESOLVED to give permission to DVF to hold the picnic in the park on Draycott Playing Fields on Sunday 9th June 2019 (copies of their public liability insurance must be provided before the event takes place)

200/18 Social Media Policy – it was RESOLVED to adopt the previously circulated social media policy with immediate effect. The clerk will add the policy to the website

201/18 Finance –

FINANCE

1. Accounts for payment and receipts since the last meeting;(including payments from Web Design Derby and Mr Christmas Tree that were received after the agenda and finance schedule had been published but required payment prior to the March meeting to ensure that we did not pay later than their agreed terms)

PAYMENTS –

Direct Debits –	£
JWP – Web-site Management	35.25
EON – Electricity supply Parish Rooms	13.01
EON – Electricity supply Pavilion	24.56
Erewash Borough Council Trade Waste Recycling Bin	17.60
Cheques / Online Payments -	£
Sheena Butcher – Clerks salary	1293.89
Sheena Butcher – Petty cash and Mileage	18.40
Inland Revenue – Tax and National Insurance	334.15
Derbyshire County Council Pension	367.34
St Chad’s Fishing club – litter picking	80.00
Paul Gyll – grounds maintenance	769.50
Leisure Lights Ltd (Removal of Christmas Tree and lights)	780.00
Excel Office Equipment	232.57
Glendale Countryside Ltd – St Chads Water Landing Area	166.56
Post Office Shop – stationary and stamps	53.29
Descale & Chlorination Services Ltd – Legionella testing Pavilion	54.00
First Choice Fire – Fire ext testing Pavilion and Parish Rooms	97.80
Web Design Derby Ltd – Domain name fees	36.00
Mr Christmas Tree	144.00

Total Payments in February **£4517.92**

INCOME – since last meeting

DCC Minor maintenance for footpaths	385.00
Mrs F Wright Ashes Plots 136&137 and int fees	200.00
Smeetons – memorial fee for burial plot 1334	65.00
Mrs B Donaldson – Internment fee for Plot 390	70.00
Brother UK (Cashback for Printer)	75.00
Horobin Memorials Ashes Plaque for plot 136	40.00

Total Income since last meeting **£835.00**

b) **Financial Statement** – RESOLVED to note the revised statement as circulated on 5 February 2019

202/18 Applications since the last meeting –

The council RESOLVED that the following applications will be responded to EBC Planning as No Objection

ERE/1218/0046 – 6 Sawley Road, two story side extension

ERE/0119/0045 – Land North West of 84 Derby Road – Erection of a detached dwelling (resubmission of ERE/1217/0031 – revised scheme)

Decisions by EBC Planning since the last meeting

None

203/18 Correspondence

NALC Newsletters, SLCC news bulletins, DALC newsletter – it was RESOLVED that correspondence would be removed as an agenda item at future meetings

204/18 Items for the next meeting to be sent to the clerk by 1st March 2019

205/18 Date of the next meeting – Tuesday 12 March 2019 7.30pm

PART II – CONFIDENTIAL INFORMATION – EXEMPT MATTERS

None

The meeting was closed by the Chairman at 9.55pm